

WRETHAM PARISH COUNCIL

3 June 2018

Members of the public are invited to attend a Meeting of Wretham Parish Council to be held in Wretham Village Hall, Church Road, on Thursday, 14 June 2018 at 7.00 p.m. for the purpose of transacting the following business.



Julian Gibson

Clerk to the Council

The Jays, Watton Road, Wretham, Thetford, NORFOLK IP24 1QS (01953 499980)

Agenda

1. **To consider accepting** the reasons for any apologies for absence.
2. **Declarations of interest** in items on the agenda. Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests or Other Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate in the whole of an agenda item in which they have an Interest. In the interests of transparency, Members may also wish to declare any other interests they have in relation to an agenda item, in support of the seven Nolan Principles, namely Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.
3. **To consider** any applications made by Members for a dispensation to allow them to participate and vote on an agenda item in spite of a Disclosable Pecuniary Interest.
4. **Public participation session.** The Council's Standing Orders allow members of the public to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. This session should not exceed 20 minutes, and members of the public are requested to keep their comments brief. Please note that the Council is unable to make a decision binding in law at this meeting unless the item is already included on the published agenda. It can, though, place the matter on the agenda for discussion at a future meeting.
5. **To confirm** and **sign** the minutes of the meeting held on Thursday, 10 May 2018.
6. **To report** matters arising from the minutes not on the agenda: **for information only.**
 - 6.1. [6.3 Minutes of 12 April 2018] **Wheelie bin.** The bin is now in position in the lay-by south of the junction of the A1075 and Church Road.
7. **To receive** Correspondence (available at the meeting).
 - 7.1. *Clerks & Councils Direct - May 2018.*
 - 7.2. *AXA: Your statement of fact.*
 - 7.3. *Came & Company: Local Insurance Core Cover Summary.*
 - 7.4. *Came & Company: Table of comparisons.*
 - 7.5. *AXA: Council Commercial Combined Policy Summary.*
 - 7.6. *Came & Company: Important information - Please Read.*
 - 7.7. *Came & Company: Terms of Business.*

- 7.8. AXA: *Certificate of Employers' Liability Insurance.*
- 7.9. AXA: *Your policy schedule.*
- 7.10. Seafarers UK: *Please help to raise public awareness of our island nation's reliance on seafarers and shipping by flying a Red Ensign ashore on Merchant Navy Day, 3rd September.*
- 7.11. Mr Mike Corrie (Internal Auditor): *Letter of thanks.*
8. **To receive** Planning Applications, planning decisions and correspondence, and **to decide** on comments to be made where necessary.
- 8.1. **3PL/2018/0527/F: Church Lane (recte Road), Wretham.** Application for New dwelling. (Extension of response deadline to 16 June agreed by Breckland.)
9. **To note** the contents of an email from the Breckland Council Monitoring Officer addressed to the Council members on the subject of the difference between predetermination and predisposition.
10. **To receive** a report on the recent Battle Area Tour.
11. **To agree** the contents of the Draft Minutes of the Annual Parish Meeting held on Thursday, 10 May 2018, to be confirmed and signed at the next Parish Meeting.
12. **To receive** a copy of a revised plan showing the proposed route of the new footway to be constructed through the front of the Stonebridge Green development, replacing that section of the Trod. As the Council had previously stated it preferred, this footway is located further back from the A1075 than that approved in the existing Planning Permission.
13. **To receive** and email from Came & Company regarding renewal of the Council's insurance. The brokers have obtained quotes from three potential suppliers - Inspire (via AXA): £346.40; Hiscox: £555.85; Ecclesiastical £616.86. (All plus a £50.00 administration fee). Came & Company recommends accepting the quote from Inspire, and agreeing to a three-year Long Term Agreement would reduce the total premium to £379.08. **To approve** payment of the relevant fee to the chosen supplier.
14. **Finance.**
- 14.1. **To approve** payment to the Clerk and HM Revenue & Customs totalling £961.82 (salary for 1 April 2018 to 30 June 2018: £818.66; Mileage Allowance Payment for 29 February 2018 - 2 June 2018: £143.16).
- 14.2. **To approve** payment of £71.12 (Postage & telephones: £21.12; Internal Audit: £50.00) to the Clerk as reimbursement for items paid on behalf of the Council for 2 March 2018 to 2 June 2018.
- 14.3. **To approve** payment of £10.36 (£8.63 + £1.73 VAT) to SLCC Enterprises Limited in settlement of their invoice no. 125585, being this parish's share of the cost of the Clerk attending the Regional Training Seminar on 6 September 2017.
- 14.4. **To approve** payment of £66.00 (£55.00 + £11.00 VAT) to Norfolk Association of Local Councils in settlement of their invoice no. 1996 for Councillor Barley attending *Being a Councillor* training on 9 May 2018.
- 14.5. **To approve** payment of £323.00 to STANTA Central Bank, being a donation under Local Government Act 1972 s.137, from the surplus arising from the recent Tour of the Battle Area, which the authorities will distribute equally between The Army Benevolent Fund, Help for Heroes, The Sailors, Soldiers and Air Force Association and the Battle Area Churches Restoration Trust.

- 14.6. **To note** that on 14 June 2018 the United Kingdom Debt Management Office Public Works Loan Board will deduct £220.44 from the Council's account by direct debit, being the repayment due on the Council's loan.
- 14.7. **To note** receipt of the following credits:
- 14.7.1.£150.81 - Fabric recycling credit from Breckland Council.
- 14.7.2.£240.00 - Seats on the STANTA Tour.
- 14.7.3.£136.07 - Glass recycling credit from Norfolk County Council.
- 14.8. **To receive** the Monthly Financial Report.
15. **To decide** on any matters for consideration at next meeting.
16. **To confirm** the date of the next meeting as Thursday, 12 July 2018 at 7.00 p.m. in Wretham Village Hall.

Future Meeting dates:

Thursday, 12 July 2018	Thursday, 11 October 2018	Thursday, 10 January 2019
Thursday, 9 August 2018	Thursday, 8 November 2018	Thursday, 14 February 2019
Thursday, 13 September 2018	Thursday, 6 December 2018	Thursday, 14 March 2019