

WRETHAM PARISH COUNCIL

6 April 2017

Members of the public are invited to attend a Meeting of Wretham Parish Council to be held in Wretham Village Hall, Church Road, on Thursday, 13 April 2017 at 7.00 p.m. for the purpose of transacting the following business.



Julian Gibson

Clerk to the Council

The Jays, Watton Road, Wretham, Thetford, NORFOLK IP24 1QS (01953 499980)

Agenda

1. **To consider accepting** the reasons for any apologies for absence.
2. **Declarations of interest** in items on the agenda. Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests or Other Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate in the whole of an agenda item in which they have an Interest. In the interests of transparency, Members may also wish to declare any other interests they have in relation to an agenda item, in support of the seven Nolan Principles, namely Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.
3. **To consider** any applications made by Members for a dispensation to allow them to participate and vote on an agenda item in spite of a Disclosable Pecuniary Interest.
4. **Public participation session.** The Council's Standing Orders allow members of the public to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. This session should not exceed 20 minutes, and members of the public are requested to keep their comments brief. Please note that the Council is unable to make a decision binding in law at this meeting unless the item is already included on the published agenda. It can, though, place the matter on the agenda for discussion at a future meeting.
5. **To confirm** and **sign** the minutes of the meeting held on Thursday, 9 February 2017.
6. **To report** matters arising from the minutes not on the agenda: **for information only.**
 - 6.1. [9] **Bank Mandate.** Barclays Bank has confirmed that the Signing Arrangement Amendments (appointing Councillors Smith, Ford and Schofield to sign) have now been made.
7. **To receive** Correspondence (pre-circulated)
 - 7.1. Norfolk Association of Local Councils: *Message from the Chairman Councillor Janet Holdom.*
 - 7.2. Norfolk County Council: *Better Broadband for Norfolk Information Sheet 25 - 14 February 2017.*
 - 7.3. Royal British Legion Poppy Appeal: *Letter of thanks.*
 - 7.4. *Clerks & Councils Direct - March 2017.*

- 7.5. Barclays Bank Plc: *Your Community Account Statement* - 1-28 February 2017.
- 7.6. Barclays Bank Plc: *Your Active Saver Account Statement* - 31 December 2016 - 28 February 2017.
- 7.7. *Complaint about noise from Middle Farm*. Note: The Clerk has lodged a complaint with Breckland Planning Enforcement.
- 7.8. Society of Local Council Clerks: *S137 Expenditure: Limit for 2017/18*.
- 7.9. National Association of Local Councils: *Parish Precepts*.
- 7.10. Norfolk Constabulary: *Thetford & Attleborough Parish Newsletter*.
- 7.11. Norfolk Family Mediation: *Appeal letter*.
- 7.12. Breckland Council: *Invitation from Mike Brennan, Head of Development Management, to Planning Meeting on 27 April 2017 in Attleborough Town Hall or Anglia Room, Breckland Dereham office, on 11 May 2017 (both at 6.30 p.m.)*.
- 7.13. East of England Co-Op: *Re: Community support*.
- 7.14. Norfolk County Council: *Highways Maintenance - Your Local Teams*.
- 7.15. Norfolk SLCC: *Norfolk Local Councils 2017 Conference* - 7 July 2017.
- 7.16. Campaign to Protect Rural England: *Countryside Voice* - Spring 2017.
- 7.17. Campaign to Protect Rural England: *Fieldwork* - Spring 2017.
- 7.18. Breckland Council: *Precept Remittance advice*.
- 7.19. Breckland Council: *Disclosable Pecuniary Interests and Other Registrable Interest forms reminder*.
- 7.20. Barclays Bank Plc: *Your Community Account Statement* - 1-31 March 2017.
- 7.21. Barclays Bank Plc: *Your Active Saver Account Statement* - 1-31 March 2017.
8. **To receive** Planning Applications, planning decisions and correspondence, and to decide on comments to be made where necessary.
9. **To approve** and **sign** the Receipts and Payments Account for the year 2015-2016.
10. **To confirm** that the 30 working day period during which elector's rights to inspect the accounts may be exercised will commence on 5 June 2017 and end on 14 July 2017, and that the date appointed for the exercise of electors' rights to question the auditor or make objections is 15 July 2017.
11. **To consider** making a grant to Norfolk Age UK in response to their appeal letter.
12. **Finance**.
 - 12.1. **To approve** payment of £111.75 (£93.13 + £18.62 VAT) to Mrs Joy Townsend in reimbursement for her having paid invoice no. 128168495 from Wix for hosting the Village Website for 15 February 2017- 15 February 2018.
 - 12.2. **To approve** payment of £86.33 (£71.94 + £14.39 VAT) to the Clerk in reimbursement for his having paid Viking Direct in settlement of their invoice no. 457637 for stationery.
 - 12.3. **To approve** payment of £24.00 to the Norfolk Association of Local Councils, being the VAT due on the cost of the Chairman attending *Chairing and Leadership* training, which should have been included with cheque no. 100650 issued at the meeting on 8 December 2016.
 - 12.4. **To approve** payment of £36.00 to the Campaign to Protect Rural England, being the subscription for the year ended 10 May 2018.
 - 12.5. **To note** that on 8 March 2017 BT collected £49.08 (£40.90 + £8.18 VAT) from the Council's account by direct debit in settlement of their bill reference M012 X8, for provision of broadband services.

- 12.6. **To approve** payment of £56.25 to Wretham Village Hall in settlement of invoice no. 67 for hire of the Hall for meetings during the year 2016/17.
- 12.7. **To approve** payment of £108.84 to the Norfolk Association of Local Councils, in settlement of their invoice no. 1074 for the annual membership subscription for 2017/18.
- 12.8. **To note** that on 19 April 2017 The Information Commissioner will collect £35.00 from the Council's account by direct debit, being the annual fee for renewal of the Councils registration under the Data Protection Act.
- 12.9. **To receive** the Monthly Financial Report.
- 13. **To decide** on any matters for consideration at next meeting.
- 14. **To confirm** the date of the next meeting as Thursday, 11 May 2017 at 7.15 p.m. in Wretham Village Hall. (Note: The Annual Parish Meeting will be at 7.00 p.m.)

Future Meeting dates:

Thursday, 11 May 2017	Thursday, 10 August 2017	Thursday, 7 December 2017
Thursday, 8 June 2017	Thursday, 14 September 2017	Thursday, 11 January 2018
Thursday, 13 July 2017	Thursday, 12 October 2017	Thursday, 8 February 2018
	Thursday, 9 November 2017	Thursday, 8 March 2018