

WRETHAM PARISH COUNCIL

Minutes of a Meeting of Wretham Parish Council held on Thursday, 9th March 2023 at 7.00 p.m. in Wretham Village Hall, Church Road.

Present: Councillors: Harold Smith (Chairman), Paul Barley, Paul Barnard, Jonathan Ford, Sharon Ford.

Interim Clerk: Mrs Pauline Angus

There was one member of the public

1. **Apologies of absence**

District Cllr P. Cowen

2. **Declarations of interest** None

3. **To consider** None

4. **Public participation session.** None

5. **Minutes.** The minutes of the Ordinary Parish Council Meeting held on Thursday, 9th February 2023 were accepted by all who were in attendance as a true record of that meeting and the Chair signed the minutes. These will be available to view on the Parish noticeboard and website.

6. **Matters arising .**

6.1. **Relocation of dog waste bin.** Cllr Paul Barley will be moving the dog waste bin to the agreed new location.

6.2. **Speeding Sign.** The Chair and Cllr Paul Barley have moved the speed sign to another location.

7. **The following correspondence** was received and was circulated to the Councillors prior to the meeting.

7.1. Letter from the RT The Rt Hon Nick Gibb MP Minister for Schools regarding school attendance.

7.2. Letter from Breckland Council to Liz Truss (copied to the PC) regarding the provision of additional housing in Thetford and the impact of that on existing services within the town.

8. **Planning.**

8.1. **3PL/2022/1212/HOU: 4 Manor Cottages, Church Road** Proposed single storey extension to create a kitchen with balcony over and associated works. **Approved**

8.2. **3PL/2022/1384/HOU: Larkshall House, Thetford Road** Two storey side extension with new pitched roof over the flat roof side extension element, new porch, omit proposed balcony and infill this area with two storey extension to rear. Demolition of the garage and replacement two bay garage. **Approved**

8.3. **3PL/2022/1061/HOU Oakwood House Woodcock Road Oakwood House Woodcock Road** Erection of a covered Verandah to the rear of the property: **Approved**

8.4. **3PL/2022/1135/F Land adjacent to 10 Manor Cottages, Church Road** The erection of two detached dwellings (renewal of permission following approval 3PL/2018/1498/F) **Approved**

- 8.5. **3PL/2022/1082/HOU Long Coggles The Park** Replacement timber door and window joinery, internal perimeter wall insulation, new door and window openings and general internal alterations and improvements to the existing mid-terrace thatched dwelling. **Approved**
- 8.6. **3PL/2022/1083/LB Long Coggles The Park** Replacement timber door and window joinery, internal perimeter wall insulation, new door and window openings and general internal alterations and improvements to the existing mid-terrace thatched dwelling. **Approved**
- 8.7. **3PL/2022/1177/F 4 Manor Cottages, Church Road** Retrospective planning application relating to the relocation of stable buildings, improvements to the access and associated works. **Approved**
- 8.8. **3PL/2022/1418/F 1 The Row** Amended plans Change of use of land to residential curtilage and the erection of a two storey side extension, front porch and detached rear/side 2 bay carport. **Approved**
- 8.9. **3CM/2023/0002/CM Larkshall Mill Thetford Road FUL/2022/0071** Temporary permission for Carbon Pilot Project involving direct air capture for a period of 2 years: **PC Comments:- No Objections from the Parish Council**
9. **To receive** a report following the recent meeting between Councillors and the Rt. Hon. Elizabeth Truss, MP. See correspondence.
10. **Elections** – Nomination packs have been sent out to the existing Parish Councillors, if councillors wish to stand again for the position of PC these forms should be returned by hand to Breckland Council between 24th March and 4th April. It was agreed to put details of how to apply to be a councillor in the next Wretham News.
11. **Hand-over** – progress on handover of financial records to the interim Clerk – There is information regarding HMRC, VAT and financial spread sheets that the interim Clerk needs to gain access to, the Chair has been in contact with Bailiwick IT to ask that they assist with this and we are waiting to hear back regarding progress.
12. **Finance**
- 12.1. **To approve** the payments for this month's invoices .
- Village hall Hire for the year £101.50
- Serco grass cutting : £389.18
- 12.2. **To receive the** Monthly Financial Report
- Not available this month as interim Clerk is unable to gain access to accounts.
13. **To decide** on any matters for consideration at next meeting.
- County Broadband - progress
14. **To consider** excluding the press and public from the meeting for the next item as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted- at this point the meeting was closed to public and press
15. **To consider** Interim Clerk's hours of paid employment and hourly salary rate of pay.
- It was agreed that the interim Clerk should be paid what her current hourly rate is with her other Parish Council which is £16.16 and hours of employment to be 5 hours a week, any holiday accrued during her time of employment with Wretham will be calculated and re-imbursed (if there is any to re-imburse) when she leaves.

16. **To confirm** the date of the next meeting as Thursday, 13th April at 7.00 p.m. in Wretham Village Hall.

With nothing more to discuss the meeting closed at 19.37

Scheduled future meeting dates:

Thursday 13th April

Thursday 11th May

Thursday 8th June

Thursday 13th July

Signed Chairman:- _____ Date:- _____