

WRETHAM PARISH COUNCIL

7 June 2017

Members of the public are invited to attend a Meeting of Wretham Parish Council to be held in Wretham Village Hall, Church Road, on Thursday, 15 June 2017 at 7.00 p.m. for the purpose of transacting the following business.



Julian Gibson

Clerk to the Council

The Jays, Watton Road, Wretham, Thetford, NORFOLK IP24 1QS (01953 499980)

Agenda

1. **To consider accepting** the reasons for any apologies for absence.
2. **Declarations of interest** in items on the agenda. Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests or Other Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate in the whole of an agenda item in which they have an Interest. In the interests of transparency, Members may also wish to declare any other interests they have in relation to an agenda item, in support of the seven Nolan Principles, namely Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.
3. **To consider** any applications made by Members for a dispensation to allow them to participate and vote on an agenda item in spite of a Disclosable Pecuniary Interest.
4. **Public participation session.** The Council's Standing Orders allow members of the public to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. This session should not exceed 20 minutes, and members of the public are requested to keep their comments brief. Please note that the Council is unable to make a decision binding in law at this meeting unless the item is already included on the published agenda. It can, though, place the matter on the agenda for discussion at a future meeting.
5. **To confirm** and **sign** the minutes of the meeting held on Thursday, 11 May 2017.
6. **To report** matters arising from the minutes not on the agenda: **for information only.**
 - 6.1. [6.2 Minutes of 9 February 2017] **SAM2.** When trying to move the replacement device to the post from which the original one was stolen, the Clerk found that in the process of removing it the thieves had bend the mounting bracket on the post. The Clerk contacted Westcotec and obtained a replacement.
7. **To receive** Correspondence (pre-circulated)
 - 7.1. War Memorials Trust: *Bulletin* - May 2017.
 - 7.2. *Clerks & Councils Direct* - May 2017.
 - 7.3. Norfolk Constabulary: *Thetford & Attleborough Newsletter* - April 2017.
 - 7.4. HM Revenue & Customs: *BACS Remittance advice* - VAT repayment.
 - 7.5. Came & Company: *Email confirming renewal of insurance policy.*

- 7.6. Aviva: *Your Parish Council Policy*.
 - 7.7. The Pensions Regulator: *Automatic enrolment duties: Acknowledgement of declaration of compliance*.
 - 7.8. Mr Michael Corrie, Internal Auditor: *Letter of thanks*.
 - 7.9. Norfolk County Council: *Better Broadband for Norfolk Information Sheet 26* - 26 May 2017.
 - 7.10. Seafarers UK: *Please fly the Red Ensign for Merchant Navy Day*.
 - 7.11. Barclays Bank Plc: *Your Community Account statement* - 29 April - 31 May 2017.
 - 7.12. Barclays Bank Plc: *Your Active Saver Account statement* - 29 April - 31 May 2017.
 - 7.13. Norfolk County Council: *Recycling Credit advice £138.81*.
 - 7.14. United Kingdom Debt Management Office: *Loan Payment due 14 June 2017*.
8. **To receive** Planning Applications, planning decisions and correspondence, and to decide on comments to be made where necessary.
- 8.1. **3PL/2017/0638/HOU: Peddars, Keepers Corner, Wretham.** Application for Extensions and alterations. (Extension of response date to 17 June agreed.)
 - 8.2. **3PL/2016/0939/VAR: Stonebridge Camp, Thetford Road, Stonebridge.** Revised plans for application previous considered by this Council on 8 September 2016 for Development of Stonebridge Camp inc. erection of 27 dwellings (revised scheme). **To note** that the Clerk has responded objecting on the same grounds as before under his delegated power. This application will be considered by Breckland Planning Committee on 12 June, and District Councillor Phil Cowen has been asked to speak to the Council's objections.
9. **To note** that the Clerk has now completed and submitted the required Declaration of Compliance and that the Pensions Regulator has acknowledged receipt.
10. **To agree** the contents of the Draft Minutes of the Annual Parish Meeting held on Thursday 11 May 2017, to be confirmed and signed at the next Parish Meeting, and **to consider** any actions arising as a result of this meeting, including the following:
- 10.1. **State of Stonebridge Camp.** Following the last meeting the Clerk contacted and spoke to the developer, Les Berés. He appears to be very keen to get on with the work, but says the main reason for the delay is that his finance company are concerned about a clause in the agreement with the MOD. However, he hopes to get this resolved soon, and, of course, he hopes to get his application 3PL/2016/0939/VAR approved. He says it is still his intention to erect a 6-foot high fences round the perimeter wire fence, and plant hedging inside that, but there is no evidence of this in the application. The Clerk had also suggested that District Councillor Phil Cowen consider including the Camp in the report on Unsightly Sites, but no action seems to have been taken on this.
11. **To consider** asking NCC Highways to ban motor vehicles from the section of Peddars Way between Illington Road and the old railway bridge supports between Fallows End and Da-Mau (except for access).
12. **To approve** an application to the Government Transparency Fund for a grant totalling £961.23 to cover the cost of the Council complying with the new Transparency Code during 2017/18.
13. **Finance.**
- 13.1. **To approve** payment to the Clerk and HM Revenue & Customs totalling £889.77 (salary for 1 April 2017 to 30 June 2017: £776.82; Mileage Allowance Payment for 30 January 2017 - 21 May 2017: £92.95; Telephone Allowance Payment for 2016-2017: £20.00).

- 13.2. **To approve** payment of £73.15 (Postage & telephones: £3.62; Stationery: £0.99; Audit/Election costs: £50.00; Shared cost of new voice recorder: £8.78; VAT: £9.76) to the Clerk as reimbursement for items paid on behalf of the Council for 30 January 2016 to 6 June 2017.
- 13.3. **To approve** payment of £37.25 to the Society of Local Council Clerks, being this parish's share of the Clerk's subscription for the year ending 31 May 2018.
- 13.4. **To approve** payment of £60.00 (£50.00 + £10.00 VAT) to Westcotec Limited in settlement of their invoice no. 7625 for a replacement bracket for the SAM2 device.
- 13.5. **To note** that on 6 June 2017 BT collected £49.08 (£40.90 + £8.18 VAT) from the Council's account by direct debit in settlement of their bill reference M015 83, for provision of broadband services.
- 13.6. **To receive** the Monthly Financial Report.
14. **To decide** on any matters for consideration at next meeting.
15. **To confirm** the date of the next meeting as Thursday, 13 July 2017 at 7.00 p.m. in Wretham Village Hall.

Future Meeting dates:

Thursday, 13 July 2017	Thursday, 12 October 2017	Thursday, 11 January 2018
Thursday, 10 August 2017	Thursday, 9 November 2017	Thursday, 8 February 2018
Thursday, 14 September 2017	Thursday, 7 December 2017	Thursday, 8 March 2018