

WRETHAM PARISH COUNCIL

6 October 2021

Members of the public are invited to attend a Meeting of Wretham Parish Council to be held in Wretham Village Hall, Church Road on Thursday, 14 October 2021 at 7.00 p.m. for the purpose of transacting the following business.



Julian Gibson

Clerk to the Council

The Jays, Watton Road, Wretham, Thetford, NORFOLK IP24 1QS (01953 499980)

Agenda

1. **To consider accepting** the reasons for any apologies for absence.
2. **Declarations of interest** in items on the agenda. Members are reminded that they should declare any new Disclosable Pecuniary Interests or Other Interests that are not currently included in the Register of Interests, and that under the Code of Conduct they are not to participate in the whole of an agenda item in which they have an Interest. In the interests of transparency, Members may also wish to declare any other interests they have in relation to an agenda item, in support of the seven Nolan Principles, namely Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.
3. **To consider** any applications made by Members for a dispensation to allow them to participate and vote on an agenda item in spite of a Disclosable Pecuniary Interest.
4. **Public participation session.** The Council's Standing Orders allow members of the public to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. This session should not exceed 20 minutes, and members of the public are requested to keep their comments brief. Please note that the Council is unable to make a decision binding in law at this meeting unless the item is already included on the published agenda. It can, though, place the matter on the agenda for discussion at a future meeting.
5. **To confirm** and **sign** the minutes of the Meeting held on Thursday, 12 August 2021.
6. **To report** matters arising from the minutes not on the agenda: **for information only**.
 - 6.1. [9] **Trod outside Stonebridge Camp/Mill Stone Green development.** Graham Worsfold (Major & Estate Developments, NCC) says his team met with the developer on 17 August, and have received assurance that he is committed to deliver the works as per the plans, starting work "as soon as possible". This appears to be the case.
7. **To receive** the following correspondence (available at the meeting, *distributed by email):
 - 7.1. *Clerks & Councils Direct* - September 2021.
 - 7.2. MAGPAS: *Letter of thanks for Grant*.
 - 7.3. Royal British Legion Appeal Co-ordinator: *Poppy Appeal 2021*.
 - 7.4. Barclays Bank Plc: *Your Business accounts - at a glance* - Your balances on 31 August 2021.
 - 7.5. Barclays Bank Plc: *Your Community Account* - 1 July - 31 August 2021.
 - 7.6. Barclays Bank Plc: *Your Active Saver Account* - 1 April - 31 August 2021.
 - 7.7. *Norfolk Constabulary: *Community Update* - September 2021.
8. **To receive** Planning Applications, planning decisions and correspondence, and **to decide** on comments to be made where necessary.

- 8.1. **3PL/2021/1228/HOU: Larkshall House, Thetford Road:** Demolition of existing garage and Erection of Double Storey Side Extension & Rear Extension (with No. 1 External balcony and 2 x Juliet balcony) & New Single Storey Side Infill Extension. **To note** that having consulted with members, the Clerk has responded “No objections” using delegated powers.
- 8.2. **3PL/2021/0766/F & 3PL/2021/0767/LB: Wretham Lodge, Church Road.** Conversion of outbuilding into dwelling for a live-in carer. **To receive** Planning Permission and Listed Building Consent dated 6 September 2021.
9. **To receive** any available update regarding the unauthorised developments at 4 Manor Cottages, and **to agree** any action the Council can take.
10. **To receive** a report from Cllr. Barnard regarding painting the Village Sign.
11. **To note** that NCC Highways has agreed to the planting of an English Oak adjacent to the Golden Jubilee tree as part of the Platinum Jubilee celebrations and **to agree** the next steps (see <https://queensgreencanopy.org/>).
12. **To note** that Lady Dannatt, Her Majesty’s Lord-Lieutenant for Norfolk, has commissioned a plaque for every parish and town council in the county. She has said: “Many of the Deputy Lieutenants in Norfolk experienced at first hand the work of their local community during the height of the pandemic. A small group of them came together for this project and have worked through every stage to this point where every parish and town council can now receive their plaque and I am very grateful for their time and commitment.” Deputy Lieutenants closest to each parish or town will distribute the plaques over the coming months.
13. **To consider** arranging for the Millennium Row Trees to be inspected, and to have the crowns lifted where appropriate.
14. **Finance**
- 14.1. **To approve** payment to the Clerk and HM Revenue & Customs totalling £1,165.43 (salary for 1 July 2021 to 31 September 2021 £1,053.78; homeworking allowance £13.50; Mileage Allowance Payment for 4 June 2021 - 5 October 2021 £98.15).
- 14.2. **To approve** payment of £9.40 (Postage & Telephones £3.40; Land Registry Search £6.00) to the Clerk in reimbursement for items paid on behalf of the Council for 4 June 2021 to 5 October 2021.
- 14.3. **To approve** a donation of £75.00 to the Royal British Legion Poppy Appeal (under the Local Government Act, 1972, s. 137) in relation to the provision of the wreath for the Remembrance Day services.
- 14.4. **To approve** payment of £180.58 (£150.48 + £30.10 VAT) to Viking in settlement of invoice no 7670422 for stationery supplied.
- 14.5. **To note** receipt of the following credit: Breckland Council - Precept - £3,825 - 28 September 2021.
- 14.6. **To receive** the Monthly Financial Report.
15. **To decide** on any matters for consideration at next meeting, including presentation by O.C.O. Technology on their proposed use of Larkshall Mill.
16. **To confirm** the date of the next meeting as Thursday, 11 November 2021 at 7.00 p.m. in Wretham Village Hall.

Scheduled future Meeting dates:

Thursday, 14 October 2021	Thursday, 9 December 2021	Thursday, 10 February 2022
Thursday, 11 November 2021	Thursday, 13 January 2022	Thursday, 10 March 2022