

WRETHAM PARISH COUNCIL

Minutes of a Meeting of Wretham Parish Council held on Thursday, 13 June 2019 at 7.00 p.m. in Wretham Village Hall, Church Road.

Present: Councillors: Harold Smith (Chairman), Paul Barley, Paul Barnard, Jon Ford, Sharon Ford.
Clerk: Julian Gibson

- 1 **Apologies for absence.** None
- 2 **Declarations of interest.** None
- 3 **Dispensations.** None.
- 4 **Public participation session.** District Councillor Phil Cowen introduced himself to the newly elected Councillors, and said that, despite there being yet another public consultation on elements of the Local Plan (see item 7.9), there was optimism that the Inspector might issue his final report in July or August, and that therefore Breckland Council might be able to adopt the Plan at its September meeting. However he pointed out that they would then immediately have to launch the review of certain elements as required by the Inspector. He then answered some questions about provision of social housing, explaining that 'local' in this case meant within the district and rather than the parish.
- 5 **Minutes.** The minutes of the meeting held on Thursday, 9 May 2019 were **confirmed** and **signed** by the Chairman.
- 6 **Matters arising.** None.
- 7 **Correspondence.** The following correspondence was **received**:
 - 7.1 Norfolk Constabulary: *All Saints & Wayland* - May 2019.
 - 7.2 Norfolk Constabulary: *How to contact us - Attleborough Safer Neighbourhood Team.*
 - 7.3 Norfolk Constabulary: *Our Priorities - Attleborough Safer Neighbourhood Team.*
 - 7.4 Came & Company: *Wretham Parish Council Insurance - Effective dates: 1 June 2019 for 12 months.*
 - 7.5 Cane & Company: *To whom it may concern.*
 - 7.6 AXA Insurance UK Plc: *Certificate of Employers' Liability Insurance.*
 - 7.7 AXA Insurance UK: *Your policy schedule.*
 - 7.8 Environment Agency: *Consultation - Draft National Flood and Coastal Erosion Risk Management Strategy for England.*
 - 7.9 Breckland Council: *Breckland Local Plan and Policies Maps - The Town and Country Planning (Local Planning) (England) Regulations 2012 - Notification of re-consultation on all Main Modifications to the Breckland Local Plan - 30 May 2019 - 5 p.m. 12 July 2019.*
 - 7.10 Information Commissioner's Office: *Paying the data protection fee.*
 - 7.11 Breckland Council: *Introductory letter from Sam Chapman-Allen, new Leader of Breckland Council.*
 - 7.12 Barclays Bank Plc: *Your Business Accounts - at a glance - Your balances on 31 May 2019.*
 - 7.13 Barclays Bank Plc: *Your Community Account - 1-31 May 2019.*
 - 7.14 Barclays Bank Plc: *Your Active Saver Account - 30 March - 31 May 2019.*
 - 7.15 Norfolk County Council: *The Highway Rangers are coming to Wretham soon.*

- 8 Planning. 3PL/2019/0379/CU: Dog and Partridge Public House, Watton Road, Wretham.** Application for Change of use of Public House to residential. Refusal to grant permission for change of use dated 4 June 2019 was **received**.
- 9 Annual Parish Meeting.** The contents of the draft Minutes of the Annual Parish Meeting held on Thursday 9 May 2019 (to be confirmed and signed at the next Parish Meeting) were **agreed**.
- 10 Minute Books.** It was **noted** that the Clerk has deposited the Minute Books of Parish Council Meetings and Parish Meetings for 1 April 2017 to 31 March 2019 with Norfolk Record Office under Accession number ACC 2019/29, for safe keeping along with previous volumes.
- 11 Bank Signatories.** It was **agreed** that Councillor Barnard should be appointed as an authorised signatory on the Council's accounts with Barclays Bank, in addition to Councillors Smith and Mrs. Ford, with any two of the three to sign. The necessary forms were signed, together with a letter confirming that the Clerk is to retain the same capabilities that he currently has, i.e. on-line access and the ability to effect transfers between accounts. Councillor Barnard will take his completed Personal Details Form into a branch of the Bank along with the required proof of identity documents.
- 12 Finance.**
- 12.1 **Clerk's salary.** It was **resolved** that cheques numbered 100740 & 100741 totalling £1,162.57 (salary for 1 April 2019 to 31 June 2019: £1,025.70; payment for use of home as office: £13.50; Mileage Allowance Payment for 8 February 2019 - 4 June 2019: £123.37) to the Clerk and HM Revenue & Customs be signed. (*Local Government Act 1972 s. 112(2)*)
- 12.2 **Clerk's reimbursement.** It was **resolved** that cheque number 100742 for £16.05 (Stationery: £1.80; Postcrete for dog bin: £11.87; VAT: £2.38) to the Clerk be signed, in reimbursement for items paid on behalf of the Council for 8 February 2019 to 6 June 2019. (*Local Government Act 1972 s.111*)
- 12.3 **Loan repayment.** It was **noted** that on 14 June 2019 the United Kingdom Debt Management Office Public Works Loan Board will deduct £220.44 from the Council's account by direct debit, being the repayment due on the Council's loan. (*Local Government Act 1972 s.111*)
- 12.4 **Credits.** Receipt of the following credit was **noted**: £204.33 - Breckland Council - Fabric Recycling Credit.
- 12.5 **Monthly Financial Report.** The report for the month ending 31 May 2019 was **received**.
- 13 Matters for consideration at next meeting.** None.
- 14 Next meeting.** The next meeting of the Parish Council will be on **Thursday, 25 July 2019**, at **7.00 p.m. in Wretham Village Hall**. (Note change of date)

Confirmed:

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Harold Smith (Chairman)

25 July 2019

Future Meeting dates:

Thursday, 25 July 2019
Thursday, 8 August 2019
Thursday, 12 September 2019

Thursday, 10 October 2019
Thursday, 14 November 2019
Thursday, 12 December 2019

Thursday, 9 January 2020
Thursday, 13 February 2020
Thursday, 12 March 2020