

WRETHAM PARISH COUNCIL

3 April 2019

Members of the public are invited to attend a Meeting of Wretham Parish Council to be held in Wretham Village Hall, Church Road, on Thursday, 11 April 2019 at 7.00 p.m. for the purpose of transacting the following business.



Julian Gibson

Clerk to the Council

The Jays, Watton Road, Wretham, Thetford, NORFOLK IP24 1QS (01953 499980)

Agenda

1. **To consider accepting** the reasons for any apologies for absence.
2. **Declarations of interest** in items on the agenda. Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests or Other Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate in the whole of an agenda item in which they have an Interest. In the interests of transparency, Members may also wish to declare any other interests they have in relation to an agenda item, in support of the seven Nolan Principles, namely Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.
3. **To consider** any applications made by Members for a dispensation to allow them to participate and vote on an agenda item in spite of a Disclosable Pecuniary Interest.
4. **Public participation session.** The Council's Standing Orders allow members of the public to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. This session should not exceed 20 minutes, and members of the public are requested to keep their comments brief. Please note that the Council is unable to make a decision binding in law at this meeting unless the item is already included on the published agenda. It can, though, place the matter on the agenda for discussion at a future meeting.
5. **To confirm** and **sign** the minutes of the meeting held on Thursday, 14 March 2019.
6. **To report** matters arising from the minutes not on the agenda: **for information only.**
7. **To receive** Correspondence (available at the meeting).
 - 7.1. HM Revenue & Customs: *Important information for all employers.*
 - 7.2. Norfolk Constabulary: *Minutes of the Attleborough Safer Neighbourhood Action Panel Meeting - 7 March 2019.*
 - 7.3. Norfolk Constabulary Police Parish Newsletter: *Shipdham with Scarning – March 2019*
 - 7.4. Norfolk Constabulary: *Breckland District Community Speedwatch Monthly Returns – February 2019.*
 - 7.5. Merchant Navy Fund Supporting Partners: *Please 'Fly the Red Ensign for Merchant Navy Day' on 3 September.*

8. **To receive** Planning Applications, planning decisions and correspondence, and **to decide** on comments to be made where necessary.
- 8.1. **3PL/2018/1498/F: Site adjacent to No. 10 Manor Cottages, Church Road, Wretham. To receive** advice that this application has been referred to Breckland Planning Committee on 8 April with a recommendation for approval.
9. **Finance.**
- 9.1. **To approve** payment of £13.75 to the Norfolk Association of Local Councils, in part payment of their invoice no. 2481, being this Council's share of the cost of the Clerk attending the Spring Conference on 14 March 2019.
- 9.2. **To approve** payment of £56.25 to Wretham Village Hall in settlement of invoice no. 74 for hire of the Hall for meetings during the year 2018/19.
- 9.3. **To approve** payment of £36.00 to the Campaign to Protect Rural England, being the subscription for the year ended 10 May 2020.
- 9.4. **To note** that on or around 18 April 2019 the Information Commissioner's Office will collect £35.00 from the Council's account by direct debit, being the new data protection fee due under the *Data Protection (Charges and Information) Regulations 2018*. Under the new Regulations organisations which are required to register must pay an annual fee, depending upon size or turnover, of £40.00, £60.00 or £2,900.00. Public authorities all fall within Tier 1, so must pay £40.00, but receive a £5.00 reduction if they pay by direct debit; hence only £35.00 is due. This fee replaces the annual registration fee of £35.00 which was required under the *Data Protection Act 1998*.
- 9.5. **To receive** the Monthly Financial Report.
10. **To decide** on any matters for consideration at next meeting.
11. **To confirm** the date of the next meeting as Thursday, 11 April 2019 at 7.00 p.m. in Wretham Village Hall.

Future Meeting dates:

Thursday, 11 April 2019	Thursday, 8 August 2019	Thursday, 12 December 2019
Thursday, 9 May 2019*	Thursday, 12 September 2019	Thursday, 9 January 2020
Thursday, 13 June 2019	Thursday, 10 October 2019	Thursday, 13 February 2020
Thursday, 11 July 2019	Thursday, 14 November 2019	Thursday, 12 March 2020

* Annual Parish Meeting and Annual Meeting of the Parish Council