

# WRETHAM PARISH COUNCIL

Minutes of a Meeting of Wretham Parish Council on Thursday, 7 December 2017 at 7.00 p.m. in Wretham Village Hall, Church Road.

**Present: Councillors: Harold Smith (Chairman), Paul Barclay (from item 11), Sharon Ford, Jean Foster, Ann Schofield.**  
**Clerk: Julian Gibson**

- 1 **Apologies for absence.** None.
- 2 **Declarations of interest.** Councillors Ford and Foster both declared an interest in Agenda item 14.5 as they are members of Wretham Parochial Church Council, and so took no part in the discussion or vote on this item.
- 3 **Dispensations.** None.
- 4 **Public participation session.** It was noted that development on the former Stonebridge Camp has at last commenced.
- 5 **Minutes.** The minutes of the meeting held on Thursday, 9 November 2017 were **confirmed** and **signed**.
- 6 **Matters arising.** None.
- 7 **Tour of the Stanford Training Area (STANTA).** It was **noted** that the Clerk is arranging a guided tour of the Stanford Training Area on Wednesday 6 June 2018. The Coach will leave from Wretham Village Hall at 5 p.m. sharp, returning at approximately 9 p.m. Tickets are £12, which includes a donation to military charities. Anybody interested should contact the Clerk.
- 8 **Correspondence.** The following correspondence was **received**:
  - 8.1 War Memorials Trust: *Bulletin* - November 2017.
  - 8.2 Norfolk County Council: *Better Broadband for Norfolk (BBfN) - Breckland Council Highlight Report November 2017*.
  - 8.3 Smaller Authorities Audit Appointments Limited: *Notification of external auditor appointments for the 2017/18 financial year*.
  - 8.4 Campaign to Protect Rural England: *Countryside Voice* - Winter 2017.
  - 8.5 Campaign to Protect Rural England: *Fieldwork* - Winter 2017.
  - 8.6 Norfolk County Council: *Highway Ranger Defects - send by 15 December 2017*. The Clerk agreed to report the speed limit signs on Woodcock Road which were obscured by the hedge.
  - 8.7 Royal British Legion Poppy Appeal: *Receipt and thanks for donation*.
  - 8.8 Barclays Bank Plc: *Your business accounts - at a glance*.
  - 8.9 Barclays Bank Plc: *Your Community Account Statement*.
  - 8.10 Barclays Bank Plc: *Your Active Saver Account Statement*.
- 9 **Request for an election.** Confirmation from Breckland Council that the period during which electors might request an election to fill the Casual Vacancy caused by the resignation of Mr Townsend has now elapsed and that no such requests had been made was **received**. Accordingly the Council may now proceed to fill the vacancy by co-option to take place.
- 10 **Casual Vacancy.** Mr Paul Barley was co-opted to fill the vacancy. Mr Barley signed the Declaration of Acceptance of Office and joined the meeting. The Clerk reminded Councillor Barley of the need to complete the Declaration of Registrable Pecuniary Interests and Other Registrable Interests form and return it within 28 days.
- 11 **Broadband 1.** An email from Karen O'Kane, Programme Director - Better Broadband for Norfolk, concerning *Broadband in Wretham*, seeking to explain why customers were not

informed when the Cabinet at Cherry Tree Close went live with Fibre broadband was **received**.

- 12 Broadband 2.** An email from Better Broadband for Norfolk, concerning *Communications Cabinet for Wretham*, saying that a new cabinet would be installed outside Oak House, Watton Road was **received**. No date for installation is currently available, but the BBfB Programme is due to complete by the end of March 2020.

**13 Planning.**

- 13.1 **3PL/2017/1238/HOU: Rushmere, Wretham.** Two-storey extension to provide joined Annexe. Refusal of Planning Permission dated 14 November 2017 was **received**.
- 13.2 **3PL/2017/0706/F: Woodcock Road, Wretham.** Application for Removal of 1no poultry house and erection of 1no new poultry house and egg store. It was **resolved** that the Council had no objection.

**14 Finance.**

- 14.1 **Clerk's salary.** It was **resolved** that cheques numbered 100681 & 100682 totalling £886.73 (salary for 1 October 2017 to 31 December 2017: £802.63, plus back pay £21.37, Mileage Allowance Payment for 8 September 2017 - 29 November 2017: £62.73) to the Clerk and HM Revenue & Customs be signed. (*Local Government Act 1972 s. 112(2)f*)
- 14.2 **Clerk's reimbursement.** It was **resolved** that cheque number 100683 for £11.84 (Postage & telephones: £11.09; Training: £0.75) to the Clerk be signed, as reimbursement for items paid on behalf of the Council for 8 September 2017 to 29 November 2017. (*Local Government Act 1972 s.111*)
- 14.3 **Grass cutting.** It was **resolved** that cheque number 100684 for £494.20 (£411.83 + £82.37 VAT) to Serco be signed, in settlement of invoice no. 91420940 for grass cutting on Millennium Row during 2017. (*Public Health Act 1875 s.164*)
- 14.4 **Stationery.** It was **resolved** that cheque number 100685 for £145.70 (£121.42 + £24.28 VAT) to Viking be signed, in settlement of their invoice no. 641523, for stationery items. (*Local Government Act 1972 s.111*)
- 14.5 **Grass cutting of Burial Grounds.** It was **resolved** that cheque number 100685 for £250.00 to Wretham Parochial Church Council be signed as a grant towards the cost of maintaining the burial grounds in the parish. (*Local Government Act 1972 s.214(6)*)
- 14.6 **Loan repayment.** It was **noted** that on 14 December 2017 the United Kingdom Debt Management Office will deduct £220.44 from the Council's account by direct debit, being the repayment due on the Councils loan. (*Local Government Act 1972 s.111*)
- 14.7 **Telephones.** It was **noted** that on 7 December 2017 BT collected £49.08 (£40.90 + £8.18 VAT) from the Council's account by direct debit in settlement of their bill reference M021 YB, for provision of broadband services. (*Local Government Act 1972 s.111*)
- 14.8 **Monthly Financial Report.** The report for the month ending 30 November 2017 was **received**.

- 15 Matters for consideration at next meeting.** None.

**16 Next meeting.** The next meeting will be on **Thursday, 11 January 2018**, at **7.00 p.m.** in **Wretham Village Hall.**

**Confirmed:**



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**Harold Smith (Chairman)**

<sup>March</sup>  
8 ~~February~~ 2018

**Future Meeting dates:**

Thursday, 8 February 2018	Thursday, 8 June 2018	Thursday, 8 November 2018
Thursday, 8 March 2018	Thursday, 8 July 2018	Thursday, 8 December 2018
Thursday, 8 April 2018	Thursday, 8 August 2018	Thursday, 8 January 2019
Thursday, 8 May 2018	Thursday, 8 September 2018	Thursday, 8 February 2019
	Thursday, 8 October 2018	Thursday, 8 March 2019