

WRETHAM PARISH COUNCIL

5 October 2017

Members of the public are invited to attend a Meeting of Wretham Parish Council to be held in Wretham Village Hall, Church Road, on Thursday, 12 October 2017 at 7.00 p.m. for the purpose of transacting the following business.



Julian Gibson

Clerk to the Council

The Jays, Watton Road, Wretham, Thetford, NORFOLK IP24 1QS (01953 499980)

Agenda

1. **To consider accepting** the reasons for any apologies for absence.
2. **Declarations of interest** in items on the agenda. Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests or Other Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate in the whole of an agenda item in which they have an Interest. In the interests of transparency, Members may also wish to declare any other interests they have in relation to an agenda item, in support of the seven Nolan Principles, namely Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.
3. **To consider** any applications made by Members for a dispensation to allow them to participate and vote on an agenda item in spite of a Disclosable Pecuniary Interest.
4. **Public participation session.** The Council's Standing Orders allow members of the public to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. This session should not exceed 20 minutes, and members of the public are requested to keep their comments brief. Please note that the Council is unable to make a decision binding in law at this meeting unless the item is already included on the published agenda. It can, though, place the matter on the agenda for discussion at a future meeting.
5. **To confirm** and **sign** the minutes of the meeting held on Thursday, 14 September 2017.
6. **To report** matters arising from the minutes not on the agenda: **for information only.**
 - 6.1. [13, Meeting on 10 November 2016] **Speeding past Hilda Raker Close.** On 18 October 2016 David Law, Norfolk Constabulary Road Safety Officer, send a report to NCC Highways making various suggestions as to what could be done to make the exit from Hilda Raker Close and Forestry Cottages on to the A1075 safer. Having heard nothing further the Clerk contacted him to ask what had happened, and learned that he too had heard nothing further. So the Clerk contacted Highways. Highways has now confirmed that they do not intend to take up any of the suggestions, for the following reasons: (a) They no longer routinely add roundels on the highway because they need refreshing when they become worn; (b) SLOW markings lose their impact if used too frequently; and (c) the Close and Forestry Cottages access is not the

responsibility of the Highway Authority, so should it need building up this is the residents' problem.

- 6.2. [4.2] **Hydrant opposite Forestry Cottages.** The Norfolk Fire & Rescue Service has confirmed that the approximately 21,000 hydrants throughout Norfolk are checked and maintained by their team on a rolling basis. This includes clearing vegetation. Appliances all have computerised mapping to show the exact locality of hydrants nearest to the incident.
7. **To receive** Correspondence (available at the meeting).
 - 7.1. Norfolk Citizen's Advice: *Appeal letter.*
 - 7.2. Norfolk Constabulary: *Minutes of the Attleborough Safer Neighbourhood Action Panel meeting - 12 September 2017.*
 - 7.3. Poppy Appeal Co-ordinator: *Poppy Appeal 2017 - Service at 10.45 am on Sunday, 12 November 2017.*
8. **To receive** Planning Applications, planning decisions and correspondence, and **to decide** on comments to be made where necessary.
 - 8.1. 3PL/2017/1238/HOU: Rushmere, Wretham. Application for Two storey extension to provide joined Annexe.
9. **To receive** an email from Breckland Council advising that it is holding £8,580 collected from developers under policy DC11 of the Adopted Core Strategy, which is available to parishes within the Hockham Cluster Group (Hockham, Stow Bedon, Shropham and Wretham) to support projects which will provide or enhance children's play areas or outdoor sports provisions, and **to consider** whether any action should be taken.
10. **To receive** confirmation from the Chairman that he has carried out an Annual Appraisal of the Clerk's performance, assessing it as being fully satisfactory, and **to agree** his recommendation that, in accordance with his contract, w.e.f. 17 July 2017 he is awarded an additional Spinal Column Point to take him to SCP 26, which increases his pay rate by 39.1p/hour or £103.22 p.a., making a total salary of £3,210.50 p.a. This increase is within the planned budget.
11. **Finance.**
 - 11.1. **To approve** payment of £6.25 to SLCC Norfolk, being this Council's share of the cost of the Clerk attending the Autumn Conference on 2 November 2017.
 - 11.2. **To approve** payment of £78.40 (£77.60 + £0.80 VAT) to the Society of Local Council Clerks in settlement of invoice no. 123591 for the purchase of *Local Council Administration.*
 - 11.3. **To note** that on 6 October 2017 and 5 September BT collected two payments of £49.08 (£40.90 + £8.18 VAT) from the Council's account by direct debit in settlement of their bill reference M019 OL, for provision of broadband services.
 - 11.4. **To note** receipt of the following credit:
 - 11.4.1. Precept £2,400.00 & Revenue Support Grant £38.50, paid by Breckland Council.
 - 11.5. **To receive** the Monthly Financial Report.
12. **To decide** on any matters for consideration at next meeting.
13. **To confirm** the date of the next meeting as Thursday, 9 November 2017 at 7.00 p.m. in Wretham Village Hall.

Future Meeting dates:

Thursday, 9 November 2017

Thursday, 7 December 2017

Thursday, 11 January 2018

Thursday, 8 February 2018

Thursday, 8 March 2018