

WRETHAM PARISH COUNCIL

3 February 2022

Members of the public are invited to attend a Meeting of Wretham Parish Council to be held in Wretham Village Hall, Church Road on Thursday, 10 February 2022 at 7.00 p.m. for the purpose of transacting the following business.



Julian Gibson

Clerk to the Council

The Jays, Watton Road, Wretham, Thetford, NORFOLK IP24 1QS (01953 499980)

Agenda

1. **To consider accepting** the reasons for any apologies for absence.
2. **Declarations of interest** in items on the agenda. Members are reminded that they should declare any new Disclosable Pecuniary Interests or Other Interests that are not currently included in the Register of Interests, and that under the Code of Conduct they are not to participate in the whole of an agenda item in which they have an Interest. In the interests of transparency, Members may also wish to declare any other interests they have in relation to an agenda item, in support of the seven Nolan Principles, namely Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.
3. **To consider** any applications made by Members for a dispensation to allow them to participate and vote on an agenda item in spite of a Disclosable Pecuniary Interest.
4. **Public participation session.** The Council's Standing Orders allow members of the public to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. This session should not exceed 20 minutes, and members of the public are requested to keep their comments brief. Please note that the Council is unable to make a decision binding in law at this meeting unless the item is already included on the published agenda. It can, though, place the matter on the agenda for discussion at a future meeting.
5. **To confirm** and **sign** the minutes of the Meeting held on Thursday, 9 December 2021.
6. **To report** matters arising from the minutes not on the agenda: **for information only**.
 - 6.1. [6.1] **Trod outside Stonebridge Camp/Mill Stone Green.** The NCC Highways Technician has confirmed that, after speaking with Les Beres, he has programmed works lay soil (and presumably seed) over the section of the old trod to encourage pedestrians' safer passage on the newly installed asphalted footway, and work seems to have started. The Clerk is still waiting to hear about northern connection with the section of old A1075.
7. **To receive** the following correspondence (available at the meeting, *distributed by email):
 - 7.1. *Clerks & Councils Direct* - January 2022.
 - 7.2. Barclays Bank Plc: *Your Business accounts - at a glance* - Your balances as at 31 December 2021.
 - 7.3. Barclays Bank Plc: *Your Community Account* - 1-31 December 2021.
 - 7.4. Barclays Bank Plc: *Your Active Saver Account* - 30 October - 31 December 2021.
 - 7.5. *Norfolk County Council: *Highways Act 1980 section 31 (6) - Land surrounding Wretham House and Wretham Hall Stud in the Parish of Wretham.*
 - 7.6. *Norfolk County Council: *Highways Act 1980 section 31 (6) - Land at Manor Farm and Fruit Farm in the Parish of Wretham.*

- 7.7. *Norfolk County Council: *Highways Act 1980 section 31 (6) - Land at Thorpe Farm and adjoining land in the Parish of Wretham.*
- 7.8. *Norfolk Constabulary: *Community Update - January 2022.*
8. **To receive** Planning Applications, planning decisions and correspondence, and **to decide** on comments to be made where necessary.
- 8.1. **3PL/2021/1647/HOU: 3 Mill Stone Green.** Construction of single storey rear extension with mono pitched roof. **To note** that, after consultation with members the Clerk has responded, "No objections" using his delegated powers, and **to receive** Planning Permission dated 21 January 2022..
- 8.2. **3PL/2022/0002/HOU: Fruit Farm, Access Roads in and around Wretham Park.** Single Storey Side Extension and Internal Alterations. **To note** that, after consultation with members the Clerk has responded, "No objections" using his delegated powers.
- 8.3. **3PL/2022/0043/F: Brick Kiln Farm, Woodcock Road.** Erection of one dwelling and attached garage for a poultry site manager.
9. **To review** any plans for an event to celebrate the Queen's Platinum Jubilee.
10. **To receive** an update from Cllr Barnard regarding the "Covid" Plaque.
11. **To review** the Council's Financial Regulations.
12. **To review** the contents of the Asset Register, and **to agree** the valuations for insurance purposes.
13. **To review** the Risk Assessment.
14. **To carry out** the Annual Review of the system of internal control.
15. **To agree** a schedule of meetings for 2022/23
16. **Finance**
- 16.1. **To approve** payment to the Clerk and HM Revenue & Customs totalling £1,115.88 (salary for 1 January 2022 to 31 March 2022 £1,053.78; Homeworking Allowance £13.50; Mileage Allowance for 28 November 2021 - 3 February 2022 £28.60; Telephone Allowance £20.00).
- 16.2. **To receive** the following credit: Barclays Bank Plc - Interest - £0.52 - 31 December 2021.
- 16.3. **To receive** the Monthly Financial Report.
17. **To decide** on any matters for consideration at next meeting.
18. **To confirm** the date of the next meeting as Thursday, 10 March 2022 at 7.00 p.m. in Wretham Village Hall.

Scheduled future Meeting dates:

Thursday, 10 February 2022

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