

# WRETHAM PARISH COUNCIL

5 July 2017

**Members of the public are invited to attend** a Meeting of Wretham Parish Council to be held in Wretham Village Hall, Church Road, on Thursday, 13 July 2017 at 7.00 p.m. for the purpose of transacting the following business.



Julian Gibson

Clerk to the Council

The Jays, Watton Road, Wretham, Thetford, NORFOLK IP24 1QS (01953 499980)

## Agenda

1. **To consider accepting** the reasons for any apologies for absence.
2. **Declarations of interest** in items on the agenda. Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests or Other Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate in the whole of an agenda item in which they have an Interest. In the interests of transparency, Members may also wish to declare any other interests they have in relation to an agenda item, in support of the seven Nolan Principles, namely Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.
3. **To consider** any applications made by Members for a dispensation to allow them to participate and vote on an agenda item in spite of a Disclosable Pecuniary Interest.
4. **Public participation session.** The Council's Standing Orders allow members of the public to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. This session should not exceed 20 minutes, and members of the public are requested to keep their comments brief. Please note that the Council is unable to make a decision binding in law at this meeting unless the item is already included on the published agenda. It can, though, place the matter on the agenda for discussion at a future meeting.
5. **To confirm** and **sign** the minutes of the meeting held on Thursday, 15 June 2017.
6. **To report** matters arising from the minutes not on the agenda: **for information only.**
7. **To receive** Correspondence (available at the meeting)
  - 7.1. Norfolk Constabulary: *Attleborough Safer Neighbourhood Action Panel Minutes* - 16 March 2017.
  - 7.2. Norfolk Constabulary: *Thetford & Attleborough Parish Newsletter* - May 2017.
  - 7.3. Norfolk Constabulary: *Attleborough Safer Neighbourhood Action Panel Meeting minutes* - 16 June 2017.
  - 7.4. Barclays Bank Plc: *Your complaint - Inaccurate Statement.* Note: Members will have noticed that the Barclays Community Account statement appeared to show that the account went into an intra-day overdraft on 7 April 2017. The Clerk took this up with the bank which has now confirmed that it does not post transactions credits first as used to be the case, nor in chronological order, which would have shown the credit

from Breckland Council before the transfer to the Instant Access Account. It has been confirmed that the account did not go overdrawn (despite the negative figure shown in the balance column on the statement, and that no charges have been levied as a result.

- 7.5. Norfolk County Council: *Delivering local highway improvements in partnership with Town and Parish Councils*.
8. **To receive** Planning Applications, planning decisions and correspondence, and to decide on comments to be made where necessary.
- 8.1. **3PL/2017/0506/VAR: Manor Farm, Church Road.** Revision of 3PL/2014/0686/F Condition 1 - Amended house design (Plot 4). Planning Permission dated 23 June 2017.
- 8.2. **3PL/2017/0750/HOU: Hilton House, Hockham Road, Wretham.** Application for Single storey rear and side extension, and removal of a tree.
- 8.3. **3PL/2017/0857/VAR: Development of Three Dwellings, Manor Farm, Church Road, Wretham.** Variation of condition 2 on 3PL/2016/1133 (Proposed development of three detached dwellings), changes to plot 3 & discharge of conditions 3 & 5.
- 8.4. **3PL/2017/0827/HOU: Jasmine Cottage, Keepers Corner, Wretham.** Application for Extension of outbuildings to provide garage & wild bird and deer viewing room.
9. **Finance.**
- 9.1. **To approve** payment of £204.00 to Joy Townsend for the time spent uploading monthly and annual documents for 2016/17 to the Village Website, in order for the Council to comply with the Transparency Code. **Note:** This was funded by the grant received last year from the Government's Transparency Fund.
- 9.2. **To note** that on 7 July 2017 BT collected £49.08 (£40.90 + £8.18 VAT) from the Council's account by direct debit in settlement of their bill reference M016 CQ, for provision of broadband services.
- 9.3. **To consider** increasing the nominal amount of the Other budget line from £300.00 to £650.00 to take account of the payments for the upkeep of the Village Website for the Transparency Code compliance which was not invoiced (and so not paid) last year and the cost of replacement of the SAM2 bracket.
- 9.4. **To receive** the Monthly Financial Report.
10. **To decide** on any matters for consideration at next meeting.
11. **To confirm** the date of the next meeting as Thursday, 10 August 2017 at 7.00 p.m. in Wretham Village Hall.

**Future Meeting dates:**

Thursday, 10 August 2017	Thursday, 9 November 2017	Thursday, 8 February 2018
Thursday, 14 September 2017	Thursday, 7 December 2017	Thursday, 8 March 2018
Thursday, 12 October 2017	Thursday, 11 January 2018	