

WRETHAM PARISH COUNCIL

4 February 2016

Members of the public are invited to attend a Meeting of Wretham Parish Council to be held in Wretham Village Hall, Church Road, on Thursday, 11 February 2016 at 7.00 p.m. for the purpose of transacting the following business.



Julian Gibson

Clerk to the Council

The Jays, Watton Road, Wretham, Thetford, NORFOLK IP24 1QS (01953 499980)

Agenda

1. **To consider accepting** the reasons for any apologies for absence.
2. **Declarations of interest** in items on the agenda. Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests or Other Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate in the whole of an agenda item in which they have an Interest. In the interests of transparency, Members may also wish to declare any other interests they have in relation to an agenda item, in support of the seven Nolan Principles, namely Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.
3. **To consider** any applications made by Members for a dispensation to allow them to participate and vote on an agenda item in spite of a Disclosable Pecuniary Interest.
4. **Public participation session.** The Council's Standing Orders allow members of the public to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. This session should not exceed 20 minutes, and members of the public are requested to keep their comments brief. Please note that the Council is unable to make a decision binding in law at this meeting unless the item is already included on the published agenda. It can, though, place the matter on the agenda for discussion at a future meeting.
5. **To confirm** and **sign** the minutes of the meeting held on Thursday, 7 January 2016.
6. **To report** matters arising from the minutes not on the agenda: **for information only.**
 - 6.1. [14, Minutes of 14 November 2015] **New notice boards.** The Clerk has now submitted the Awards for All application form applying for a 100% grant of £3,086.84 and received an acknowledgement.
 - 6.2. [6.2 Minutes of 10 December 2015] **Transparency Fund.** The Council's revised bid for £1,838.98 from the Transparency Fund has been successful, and the grant paid into the bank account. The Clerk will now go ahead with purchasing the items and setting up the telephone line (provided the Village Hall Committee agrees) and internet connection.
 - 6.3. [4] **Gully in Hilda Raker Close.** The Clerk emailed Norfolk County Council, but it was confirmed that this is not an adopted road, so he emailed Flagship Housing who

are responsible for it. He received no reply, so chased and eventually spoke with Sandy Maynard, who manages the properties in the Close. She will investigate and update him in due course.

- 6.4. [6.2] **Broadband at Stonebridge Camp.** The Clerk managed to speak to Les Béres, who was under the misapprehension that Wretham was going to have its broadband access dramatically improved by the BT roll-out. He was advised this was not the case and said he would look into it.
- 6.5. [6.4] **Community Speedwatch Area sign.** The Clerk obtained an replacement sign from the Community Speedwatch Administrator, and this has been put up.
- 6.6. [11] **Clean for the Queen.** A litter-picking has been booked for Saturday 12 March, starting at the Village Hall at 9.30 a.m. Councillor Ford has kindly invited all who participate to refreshments at Station House after the event.
7. **To receive** Correspondence (pre-circulated)
 - 7.1. *Clerks & Council Direct* - January 2016.
 - 7.2. Norfolk County Council: *Wretham - Highways and Community Ranger Visit* - w/c 29 February 2016.
 - 7.3. St Ethelbert's Church, Wretham, Parochial Church Council: *Letter of thanks for grant.*
 - 7.4. Norfolk County Council: *Youth Parliament - Making our Mark.*
 - 7.5. Smaller Authorities' Audit Appointments Limited: *External Audit for Smaller Authorities.*
 - 7.6. Barclays Bank Plc: *Your Community Account statement* - 1-29 January 2016.
 - 7.7. Barclays Bank Plc: *Your Active Saver Account statement* - 1-29 January 2016.
8. **To receive** Planning Applications, planning decisions and correspondence, and to decide on comments to be made where necessary.
 - 8.1. **3AG/2016/0001/AG: Mere Farm, Larkshall.** Application under the Town and Country Planning (General Permitted Development) Order 1995 for the Erection of an agricultural shed (1 of 4). **To note** that, given that the details of the application submitted were as seen at the previous meeting (other than the change to an agricultural application), the Clerk has, as agreed, used his delegated authority to respond 'No objection'.
9. **To receive** an update on the issue of Broadband in the parish in view of the correspondence a parishioner in Illington has received from the Director of *Better Broadband for Norfolk* and the Secretary for State for Culture, Media and Sport.
10. **To consider** replacing tree no. 10 (from Illington Road end) in Millennium Row, which appears to be dead. (Note: This tree has a plaque staying 'Presented by all the family in memory of Muriel and William Williamson'. The original was a green beech, but this died and in January 2012 and the Council replaced it with a maple.)
11. **To receive** the *Breckland Local Plan Preferred Directions Consultation* documents (see <http://consult.breckland.gov.uk> for details), and **to consider** any comments the Council may wish to make.
12. **To review** the Council's Financial Regulations.
13. **To review** the contents of the Asset Register, and **to agree** the valuations for insurance purposes.
14. **To review** the Risk Assessment.

15. **To carry out** the Annual Review of the system of internal control.
16. **Finance.**
- 16.1. **To approve** payment to the Clerk and HM Revenue & Customs totalling £1,178.79 (salary for 1 January 2016 to 31 March 2016: £671.40; payment for additional work relating to Transparency Code implementation, funded by grant from the Transparency Fund: £458.79; Mileage Allowance Payment for 3 December 2015 - 4 February 2016: £28.60 (of which £1.25 is the VAT element); Telephone Allowance: £20.00).
- 16.2. **To approve** payment of £55.63 (£46.36 + £9.27 VAT) to Viking in settlement of invoice no. 729964 for stationery supplied.
- 16.3. **To receive** the Monthly Financial Report.
17. **To decide** on any matters for consideration at next meeting.
18. **To confirm** the date of the next meeting as Thursday, 11 February 2016 at 7.00 p.m. in Wretham Village Hall.

Future Meeting dates:

Thursday, 11 February 2016	Thursday, 14 July 2016	Thursday, 8 December 2016
Thursday, 10 March 2016	Thursday, 11 August 2016	Thursday, 12 January 2017
Thursday, 14 April 2016	Thursday, 8 September 2016	Thursday, 9 February 2017
Thursday, 12 May 2016*	Thursday, 6 October 2016	Thursday, 9 March 2017
Thursday, 9 June 2016	Thursday, 10 November 2016	

* Annual Parish Meeting & Annual Meeting of the Parish Council