

WRETHAM PARISH COUNCIL

Minutes of a Meeting of Wretham Parish Council held on Thursday, 10 September 2020 at 7.00 p.m. This was a virtual on-line meeting.

Present: Councillors: Harold Smith (Chairman), Paul Barley, Paul Barnard, Jon Ford, Sharon Ford.

Clerk: Julian Gibson

The meetings scheduled for 9 July and 13 August 2020 did not take place.

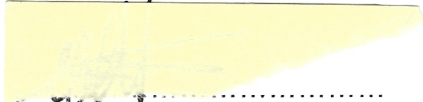
- 1 **Apologies for absence.** None.
- 2 **Declarations of interest.** None
- 3 **Dispensations.** None.
- 4 **Public participation session.** The Clerk advised the Council that he had resigned as Clerk & Responsible Financial Officer of Snetterton Parish Council and that his final day working for it would be 15 September.
- 5 **Minutes.** The minutes of the meeting held on Thursday, 11 June 2020 were **confirmed** for retrospective signing by the Chairman of the next face-to-face meeting of the Council.
- 6 **Matters arising.** None.
- 7 **Correspondence.** The following correspondence was **received**:
 - 7.1 Mr Michael Corrie (Internal Auditor): *Letter of thanks.*
 - 7.2 *Clerks & Councils Direct - July 2020.*
 - 7.3 Barclays Bank Plc: *Your Business Accounts - at a glance - Your balances on 30 June 2020.*
 - 7.4 Barclays Bank Plc: *Your Community Account statement - 30 May - 30 June 2020.*
 - 7.5 Barclays Bank Plc: *Your Active Saver Account statement - 30 May - 30 June 2020.*
 - 7.6 *Norfolk Constabulary: *Community Update - July 2020.*
 - 7.7 *A resident: *Email relating to speeding traffic.*
 - 7.8 Campaign to Protect Rural England: *Countryside Voices - Summer 2020.*
 - 7.9 Barclays Bank Plc: *Your Business accounts - at a glance - Your balances on 31 July 2020.*
 - 7.10 Barclays Bank Plc: *Your Community Account - 1-31 July 2020.*
 - 7.11 *Norfolk Constabulary: *Community Update - August 2020.*
 - 7.12 National Association of Local Councils: *Employment Briefing E01-20 / 2020-21 National Salary Award.*
 - 7.13 *Clerks & Councils Direct - September 2020.*
 - 7.14 Barclays Bank Plc: *Your Business Accounts - at a glance - Your balances on 28 August 2020.*
 - 7.15 Barclays Bank Plc: *Your Community Account statement - 1-28 August 2020.*
- 8 **Planning.**
 - 8.1 **3PL/2019/0379/CU: Dog and Partridge Public House, Watton Road, Wretham.** Change of use of Public House to residential. It was **noted** that on 21 January 2020 the Planning Inspector allowed the Appeal against Breckland Council's refusal of Planning Permission.
 - 8.2 **3AG/2020/0018/AG: Land off Cricket Ground Road just north of the farm sheds.** A new Irrigation Reservoir. (Application to determine if prior approval is required for a proposed: Erection, Extension or Alteration of a Building for Agricultural or Forestry use.) It was **noted** that, after consultation with members, the Clerk has responded "No objections" using his delegated powers.
- 9 **Deer sign.** It was **noted** that the Safety Camera Partnership has now agreed to provide the grant funding for the SAM2 projects already approved by Norfolk County Council under the Parish Partnership Scheme, and so the Council's application (jointly with Stow Bedon &

Breckles Parish Council) has been approved. The Clerk has asked Westcotec to manufacture the Deer sign, and after discussion, it was **agreed** that Wretham's four locations should be, (a) south of the entrance to the Hockham Woods picnic area (for southbound traffic, (b) level with the motor cross site, again for southbound traffic, (c) on the approach to Forestry Cottages (for northbound traffic), and (d) opposite the Trod (for northbound traffic), all subject to the agreement of NCC Highways. The Clerk was **authorised** to sign the Memorandum of Understanding with NCC, showing these locations. The Clerk will also liaise with Stow Bedon & Breckles and ensure that it is ready to pay its share of the cost when required.

- 10 **Defibrillator.** The Clerk reported that he had received very few indications of support for residents for this project, As things stand he did not feel there would be much point in trying again for a grant from Awards for All, as all he could really say was that the matter had been discussed by the Council several times, and no residents had objected, as opposed to being able to say that there was string support for the project. It was **agreed** to make one more appeal in *Wretham Village News*.
- 11 **Code of Conduct.** It was **noted** that, after consultation with councillors, the Clerk has responded to the consultation on the new Model Member Code of Conduct proposed by the Local Government Association.
- 12 **Pay Agreement 2020/21.** It was **noted** that agreement has been reached between the National Employers and the HJC Trade Union Side on rates of pay applicable from 1 April 2020. The award is a 2.75% increase plus an additional day's paid leave (or equivalent for part time staff). This takes the Clerk's pay to £13.47/hour. The Clerk said he would ask the Council to consider what to do about the additional holiday pay at a future meeting.
- 13 **Finance.**
 - 13.1 **Clerk's salary.** It was **resolved** that cheques numbered 100774 & 100775 totalling £1,109.66 (salary for 1 July 2020 to 30 September 2020; £1,053.78; Back-pay following 2020/21 Pay Agreement: £28.08; homeworking allowance £13.50; Mileage Allowance Payment for 5 June 2020 - 3 September 2020: £14.30) to the Clerk and HM Revenue & Customs be signed. (*Local Government Act 1972 s. 112(2)*)
 - 13.2 **Clerk's reimbursement.** It was **resolved** that cheque number 100776 for £33.71 (Postage & Telephones £7.61; Stationery £17.75; VAT £8.35) to the Clerk be signed, in reimbursement for items paid on behalf of the Council for 7 June 2020 to 3 September 2020. (*Local Government Act 1972 s.111*)
 - 13.3 **Other.** It was **resolved** that cheque number 100777 for £96.00 (£80.00 + £16.00 VAT) to Westcotec Limited be signed, in settlement of invoice no 11379 for a replacement battery for the SAM2. (*Local Government Act 1972 s. 111*)
 - 13.4 **Training.** It was **resolved** that cheque number 100778 for £11.25 (£6.25 + £5.00 VAT) to the Society of Local Council Clerks be signed, as part settlement of their invoice 132493, being this Council's share of the cost of the Clerk attending the Virtual National Conference on 12-16 October 2020. (*Local Government Act 1972 s. 111*)
 - 13.5 **Section 137.** In accordance with its powers under section 137 of the Local Government Act 1972, it was **resolved** that cheque number 100779 for £75.00 to Royal British Legion be signed as a donation, which in the opinion of the Council is in the interests of the area and its inhabitants and will benefit them in a manner commensurate with the expenditure. (*Local Government Act 1972 s. 137*)
 - 13.6 **Monthly Financial Report.** The report for the month ending 31 August 2020 was **received**.
- 14 **Matters for consideration at next meeting.** County Broadband.
- 15 **Next meeting.** The next meeting of the Parish Council will be on **Thursday, 8 October 2020**, at 7.00 p.m. via video link.



Confirmed: /



.....
Harold Smith (Chairman)

8 October 2020

Future Meeting dates:

Thursday, 8 October 2020

Thursday, 12 November 2020

Thursday, 10 December 2020

Thursday, 14 January 2021

Thursday, 11 February 2021

Thursday, 11 March 2021