

WRETHAM PARISH COUNCIL

Minutes of a Meeting of Wretham Parish Council on Thursday, 13 April 2017 at 7.00 p.m. in Wretham Village Hall, Church Road.

Present: Councillors: Harold Smith (Chairman), Sharon Ford, Jean Foster, Ann Schofield, William Townsend.

Clerk: Julian Gibson

The meeting scheduled for 9 March 2017 did not take place.

- 1 **Apologies for absence.** None.
- 2 **Declarations of interest.** None.
- 3 **Dispensations.** None.
- 4 **Public participation session.** None.
- 5 **Minutes.** The minutes of the meeting held on Thursday, 9 February 2017 were **confirmed** and **signed**.
- 6 **Matters arising.** [9] **Bank Mandate.** Barclays Bank has confirmed that the Signing Arrangement Amendments (appointing Councillors Smith, Ford and Schofield to sign) have now been made.
- 7 **Correspondence.** The following correspondence was **received**:
 - 7.1 Norfolk Association of Local Councils: *Message from the Chairman Councillor Janet Holdom.* The Clerk reported that Russell Reeve had now been appointed as the new County Officer.
 - 7.2 Norfolk County Council: *Better Broadband for Norfolk Information Sheet 25 - 14 February 2017.*
 - 7.3 Royal British Legion Poppy Appeal: *Letter of thanks.*
 - 7.4 *Clerks & Councils Direct - March 2017.*
 - 7.5 Barclays Bank Plc: *Your Community Account Statement - 1-28 February 2017.*
 - 7.6 Barclays Bank Plc: *Your Active Saver Account Statement - 31 December 2016 - 28 February 2017.*
 - 7.7 *Complaint about noise from Middle Farm.* The Clerk reported that he had lodged a complaint with Breckland Planning Enforcement, but it turned out that the Planning Permission giving consent for the new chicken sheds failed to specify any hours of operation. However, Enforcement passed the matter on to Breckland's Environmental Health Department who were now in discussion with the Environment Agency. The Clerk said he would try to get an update for the next meeting.
 - 7.8 Society of Local Council Clerks: *S137 Expenditure: Limit for 2017/18.*
 - 7.9 National Association of Local Councils: *Parish Precepts.*
 - 7.10 Norfolk Constabulary: *Thetford & Attleborough Parish Newsletter.*
 - 7.11 Norfolk Family Mediation: *Appeal letter.*
 - 7.12 Breckland Council: *Invitation from Mike Brennan, Head of Development Management, to Planning Meeting on 27 April 2017 in Attleborough Town Hall or Anglia Room, Breckland Dereham office, on 11 May 2017 (both at 6.30 p.m.).*
 - 7.13 East of England Co-Op: *Re: Community support.*
 - 7.14 Norfolk County Council: *Highways Maintenance - Your Local Teams.*
 - 7.15 Norfolk SLCC: *Norfolk Local Councils 2017 Conference - 7 July 2017.*
 - 7.16 Campaign to Protect Rural England: *Countryside Voice - Spring 2017.*
 - 7.17 Campaign to Protect Rural England: *Fieldwork - Spring 2017.*
 - 7.18 Breckland Council: *Precept Remittance advice.*
 - 7.19 Breckland Council: *Disclosable Pecuniary Interests and Other Registrable Interest forms reminder.* The Chairman reminded members it was their responsibility to

ensure that their details were up to date, and suggested that they look at the forms which are available on Breckland Council's website, and complete new ones if necessary.

7.20 Barclays Bank Plc: *Your Community Account Statement* - 1-31 March 2017.

7.21 Barclays Bank Plc: *Your Active Saver Account Statement* - 1-31 March 2017.

8 **Planning.** None

9 **Receipts & Payments Account.** The Receipts and Payments Account for the year 2016-2017 was **approved** and **signed** by the Clerk and the Chairman. The Clerk reported that he had delivered the necessary documents to the Internal Auditor and expected that the Auditor's Report and Annual Return would be on the agenda of the next Meeting.

10 **Electors' rights.** It was **confirmed** that the 30 working day period during which electors' rights to inspect the accounts may be exercised will commence on 6 June 2017 and end on 14 July 2017, and that the date appointed for the exercise of electors' rights to question the auditor or make objections is 15 July 2017.

11 **Age UK Norfolk.** The Chairman referred to the Appeal letter from Age UK Norfolk which was received by the Council at its last meeting, and proposed that, as a large number of parishioners would be in a position to benefit from the help of this Charity, the Council should make a donation. In accordance with its powers under section 137 of the Local Government Act 1972, the Council **resolved** that cheque number 100662 for £75.00 to the Age UK Norfolk be signed as a donation, which in the opinion of the Council is in the interests of the area and its inhabitants and will benefit them in a manner commensurate with the expenditure. (*Local Government Act 1972 s. 137*)

12 **Finance.**

12.1 **Village Website.** It was **resolved** that cheque number 100656 for £111.75 (£93.13 + £18.62 VAT) to Mrs Joy Townsend be signed, in reimbursement for her having paid invoice no. 128168495 from Wix for hosting the Village Website for 15 February 2017- 15 February 2018. (*Local Government Act 1972 s.111*)

12.2 **Stationery.** It was **resolved** that cheque number 100657 for £86.33 (£71.94 + £14.39 VAT) to the Clerk be signed, in reimbursement for his having paid Viking Direct in settlement of their invoice no. 457637 for stationery. (*Local Government Act 1972 s.111*)

12.3 **VAT.** It was **resolved** that cheque number 100658 for £24.00 to the Norfolk Association of Local Councils be signed, being the VAT due on the cost of the Chairman attending *Chairing and Leadership* training, which should have been included with cheque no. 100650 issued at the meeting on 8 December 2016. (*Local Government Act 1972 s.111*)

12.4 **Subscriptions.** It was **resolved** that cheque number 100659 for £36.00 to the Campaign to Protect Rural England be signed, being the subscription for the year ended 10 May 2018(*Local Government Act 1972 s.111*)

12.5 **Telephones.** It was **noted** that on both 8 March 2017 and 5 April BT collected £49.08 (£40.90 + £8.18 VAT) from the Council's account by direct debit in settlement of their bills reference M012 X8 and M013 O3, for provision of broadband services. (*Local Government Act 1972 s.111*)

12.6 **Hire of venue.** It was **resolved** that cheque number 100660 for £56.25 to Wretham Village Hall be signed, in settlement of invoice no. 67 for hire of the Hall for meetings during the year 2016/17. (*Local Government Act 1972 s.132*)

12.7 **Subscriptions.** It was **resolved** that cheque number 100661 for £108.84 to the Norfolk Association of Local Councils be signed, in settlement of their invoice no.

756 for the annual membership subscription for 2017/18. (*Local Government Act 1972 s.143*)

12.8 **Subscriptions.** It was **noted** that on 19 April 2017 the Information Commissioner will collect £35.00 from the Council's account by direct debit, being the annual fee for renewal of the Councils registration under the Data Protection Act. (*Road Traffic Regulation Act 1984 s.72*)

12.9 **Monthly Financial Report.** The report for the month ending 31 March 2017 was **received.**

13 Matters for consideration at next meeting.

13.1 Update on the noise compliant at Middle Farm.

14 **Next meeting.** The next meeting, the Annual Meeting of the Parish Council, will be on **Thursday, 11 May 2017, at 7.15 p.m. in Wretham Village Hall.** (Note: the Annual Parish Meeting will be at 7.00 p.m.)

Confirmed:



.....
..... **Harold Smith**

..... **(Chairman)**

11 May 2017

Future Meeting dates:

Thursday, 11 May 2017	Thursday, 14 September 2017	Thursday, 11 January 2018
Thursday, 8 June 2017	Thursday, 12 October 2017	Thursday, 8 February 2018
Thursday, 13 July 2017	Thursday, 9 November 2017	Thursday, 8 March 2018
Thursday, 10 August 2017	Thursday, 7 December 2017	

