

# WRETHAM PARISH COUNCIL

**Notes of a meeting of the Members of Wretham Parish Council held on Thursday, 10 June 2021 at 7.00 p.m. This was a virtual on-line meeting.**

**Present:** Councillors: Harold Smith (Chairman), Paul Barley, Paul Barnard, Jon Ford, Sharon Ford.

Clerk: Julian Gibson.

*The Clerk reminded those present that this was a meeting of the Members of the Council, and not a meeting of the Council itself. The Councillors were being invited to discuss the items of business and advise the Clerk of their views, prior to his deciding what action to take using the powers previously delegated to him.*

**1 Apologies for absence.** None.

**2 Declarations of interest.** None

**3 Public participation session.**

3.1 The Clerk advised the meeting that he had noticed that the Deer Sign was being triggered by traffic moving away from it, as well as that approaching. He had contacted Westcotec with a view to getting this corrected so as to preserve the battery life.

3.2 **Village Sign.** The Clerk reported that he felt that the paintwork on the sign had definitely lost its brightness, especially when compared with a new sign recently obtained by another of his parishes. He had contacted Harry & Pammie Stebbing (who now trade as Village Sign People and for whom the Wretham one was the first they made) and requested a quotation for repainting, but they had suggested trying to clean it first, which he would do. **Post meeting note:** Cleaning the sign has made a considerable improvement, and had revealed only small areas where the paint had come away.

3.3 **Flooding on Pedders Way.** The section of Pedders Way between the bridge pillars has remained virtually impassable since the heavy rain last October, and the Clerk has been trying to get the NCC Trails Officer to visit and investigate the possible reason. The Officer had now advised that he would arrange for the vegetation to be cut back and removed in the next week or so. The Clerk has asked whether he meant the vegetation on the east side of the northern bridge support, which according to the OS maps is where a drain started which used to go on through the garden of Fallows End and then other properties down to the stream. Clearing this would allow him to check whether this drain was still operational.

**4 Matters arising from previous meetings of the Council.**

4.1 The Litter Pick will be 7.00 - 8.30 p.m. on Thursday 24 June, meeting at Village Hall.

4.2 Subject to Step 4 of the Government Roadmap out of Lockdown being implemented on 21 June, meetings from 8 July will return to the Village Hall. The Clerk has booked these in. **Post meeting note:** Despite the revised "not before" date for the implementation of Step 4, at the time of writing the Council is still intending to meet physically in July, with necessary precautions.

**5 Planning.**

5.1 **3PL/2021/0766/F & 3PL/2021/0767/LB: Wretham Lodge, Church Road.** Conversion of outbuilding into dwelling for a live-in carer. **Post meeting note:** After consulting with Members, the Clerk has responded "No objections" using his delegated powers.

5.2 **3PL/2021/0455/F: Land adjacent to Tofts Barns, Church Road, Wretham.** New build eco-house and ancillary garage (self/custom build). Amendment: Revised Design & Access Statement submitted. **Post meeting note:** After consulting with Members, the Clerk has responded "No objections" using his delegated powers.

5.3 **Electronic Communications Code 2003.** The Clerk reported that he had been advised of a Regulation 5 notification served on Breckland Council as the Planning Authority, to utilise Permitted Development Rights at Money Tree Farm, Croxton Road, to replace 3

existing antennae with new ones and associated ancillary equipment. No response on behalf of the Council is required.

- 6 Council documents on the village website.** Members had noted that, for the second year running, the Internal Auditor had raised concerns about the difficulties he had experienced when searching for the Council's documents on the website. The Clerk explained that Norfolk Association of Local Councils could provide a website especially designed for parish councils to use for (currently) £35.00 p.a., and said that it would be possible to run this as the Council site, with links between the two. The Norfolk ALC site had the additional benefit of being a ".gov". Members felt that the Clerk should speak further with the manager of the Village site to see if there was a way of redesigning the council pages to make finding documents moer user-friendly, and then report back to a future Council meeting.
- 7 Finance.** The Members noted the following financial transactions, which the Clerk intended to approve under delegated powers.
- 7.1 Payment to the Clerk and HM Revenue & Customs totalling £1,083.53 (salary for 1 April 2021 to 30 June 2021 £1,053.78; homeworking allowance £13.50; Mileage Allowance Payment for 5 February 2021 - 3 June 2021 £16.25).
- 7.2 Payment of £50.00 to Mr Michael Corrie as an honorarium for the completion of the Internal Audit for the year ended 31 March 2021.
- 7.3 Payment of £72.51 (Postage & Telephones £17.32; Other (Deer sign padlocks & Land Registry search) £46.64; VAT £8.58) to the Clerk in reimbursement for items paid on behalf of the Council for 5 February 2021 to 3 June 2021.
- 7.4 Payment of £34.80 (£29.00 + £5.80 VAT) to the Clerk, being reimbursement for his having paid invoice no. 1260174 from Speednames UK as the annual subscription for the [wretham.net](http://wretham.net) domain name.
- 7.5 Note that on 14 June 2021 the United Kingdom Debt Management Office Public Works Loan Board will deduct £220.44 from the Council's account by direct debit, being the repayment due on the Council's loan.
- 7.6 **Monthly Financial Report.** The Members noted the report for the month ending 31 May 2021.
- 8 Matters for consideration at next meeting.** None.
- 9 Next meeting.** Subject to restrictions being lifted, the date of the next meeting of the Council will be Thursday, 8 July 2021 at 7.00 p.m. in Wretham Village Hall.

**Future Meeting dates:**

Thursday, 8 July 2021	Thursday, 14 October 2021	Thursday, 13 January 2022
Thursday, 12 August 2021	Thursday, 11 November 2021	Thursday, 10 February 2022
Thursday, 9 September 2021	Thursday, 9 December 2021	Thursday, 10 March 2022