

# WRETHAM PARISH COUNCIL

**Minutes of a Meeting of Wretham Parish Council held on Thursday, 14 November 2019 at 7.00 p.m. in Wretham Village Hall, Church Road.**

**Present: Councillors: Harold Smith (Chairman), Paul Barley, Paul Barnard, Jon Ford, Sharon Ford.**

**Clerk: Julian Gibson**

- 1 **Apologies for absence.** None.
- 2 **Declarations of interest.** None
- 3 **Dispensations.** None.
- 4 **Public participation session.** District Councillor Phil Cowen said that his council was working on producing a balance budget for the coming year. The Local Plan has been approved by the Planning Inspector, and would be adopted by the full council at a meeting on 28 November. This means that those applications still awaiting determination would come under the new policies, and that it was assumed that Breckland now had a five-year land supply. The Inspector had, though, required that a review of some key aspects of the Plan be commenced within three months of adoption, and his council would be considering whether it would be better to start the five year cycle over again, which would allow the introduction of new policies. These could include measures to address matters like water and electricity usage, or climate change.
- 5 **Minutes.** The minutes of the meeting held on Thursday, 10 October 2019 were **confirmed** and **signed** by the Chairman.
- 6 **Matters arising.**
  - 6.1 [6.2, Minutes of 12 September 2019]. **Bank Signatories** Barclays Bank Mandate Change Team had sent another letter, duplicating their one dated 25 June, saying that they have not received a completed Personal Details Form for Cllr. Barnard. This means they had ignored the Clerk's letters dated 14 June, 15 July and 12 August. The Clerk therefore resurrected the complaint made to the Barclays Group Chief Executive about the Mandate Change Team prior to the May elections. The official dealing with this actually thought of contacting the branch into which Cllr. Barnard had taken the form, and now the Clerk has received written confirmation that the mandate change has come into effect. The Clerk also reported that he had suggested that some compensation payment was due to cover the time and effort spent, and he has now received an email offering the sum of £200, although this would need to be split between the other two councils the Clerk works for which had experienced similar difficulties. The Council agreed that this should be accepted, and the Clerk will propose how much should be transferred to the other councils based on an estimate of the relative effort involved for each.
  - 6.2 [6.1] **Illington Road.** Serco has now swept Illington Road.
- 7 **Correspondence.** The following correspondence was **received**:
  - 7.1 Norfolk Constabulary: *All Saints & Wayland newsletter* - October 2019.
  - 7.2 Norfolk Constabulary: *Breckland District Community Speedwatch Monthly Returns* - September 2019.
  - 7.3 Norfolk Constabulary: *Minutes of the Safer Neighbourhood Action Panel (SNAP) Meeting* - 1 October 2019.
  - 7.4 Norfolk Citizens Advice: *Appeal letter*.
  - 7.5 Breckland Council: *Parish Precept Requirement 2020-21*.
  - 7.6 Breckland Council: *Guidance for setting parish/town precepts 2020/21*.
  - 7.7 Highways England: *All works - Red Lodge to Mildenhall*.

- 7.8 Breckland Council: *Receipt of Inspectors (sic) Report.*
- 7.9 Norfolk County Council Fire and Rescue Service: *Your views on our draft integrated Risk Management Plan.*
- 7.10 *Clerks & Councils Direct* - November 2019.
- 7.11 War Memorials Trust: *Bulletin* - November 2019.
- 7.12 Breckland Council: *Enforcement Notice re Land at Wretham Road, Great Hockham.*
- 7.13 The Pensions Regulator: *You're our key contact for re-enrolment - what you need to do.*
- 7.14 Breckland Council: *WWII Commemorative Grant Scheme - now open.*
- 7.15 Barclays Bank Plc: *Instant access savings rates are reducing.*
- 7.16 Barclays Bank Plc: *Confirmation of your Mandate Change Request.*
- 7.17 Barclays Bank Plc: *Your Business accounts - at a glance* - Balances on 31 October 2019.
- 7.18 Barclays Bank Plc: *Your Community Account Statement* - 1-31 October 2019.
- 7.19 Barclays Bank Plc: *Your Instant Access Account Statement* - 1-31 October 2019.

## 8 Planning.

- 8.1 **3PL/2019/1059/EU: Money Tree Farm, Summer House, Cricket Ground Road, Wretham.** Use of Summer House as a dwelling. A Certificate of Lawful Use or Development dated 22 October 2019 was **received**.
- 8.2 **3PL/2019/0379/CU: Dog and Partridge Public House, Watton Road, Wretham.** Change of use of Public House to residential. Notice that appeal procedure has been changed from a Written Representation to a Hearing was **received**.

- 9 **Vehicle Activated Sign (VAS) for A1075.** The Clerk reported that both Hockham Parish Council and Stow Bedon Parish Council had indicated their willingness to join this Council with a plan to obtain a VAS to be deployed at a number of locations on the A1075 within the three parishes in an attempt to encourage drivers to reduce speed, heighten awareness, and thus hopefully increase road safety. Wretham would seek a grant under the Parish Partnership Scheme, and then purchase and own the device, also paying the insurance and covering the cost of the Clerk moving it on a monthly basis. The other parishes would contribute towards the purchase cost, and also agree to pay their share of the annual ongoing costs, along with any possible future maintenance costs, signing a Memorandum of Understanding to that effect. The proposal was to obtain a portable warning triangle depicting a deer (meaning "wild animals likely to be in road"), battery powered with a spare battery, intelligent charger, together with 12 posts and brackets, at a quoted cost of £4,915 (excluding VAT). The Parish Partnership scheme would, if the application was successful, pay half the cost, and County Councillor Fabian Eagle had indicated he would contribute £1,000 from his funds, meaning the purchase would cost each parish less than £500. It was **agreed** that the Clerk should proceed on this basis, and he and the Council Chairman were **authorised** to complete and sign the application for a grant under the Parish Partnership Scheme along with a Memorandum of Understanding with the other two parishes as and when necessary. The Clerk said that Cllr. Eagle had advised him that the deadline for Parish Partnership applications had been extended to the end of December.
- 10 **Defibrillator.** It was **agreed** that the Council Chairman and the Clerk should be authorised to complete and sign an application for a grant from Awards for All to cover the cost of purchase and installation of a Community Public Access Defibrillator at the Village Hall.
- 11 **Norfolk County Council Budget Consultation 2020/21 - Proposal to maintain existing Recycling Credit rate for 2020/21.** An email inviting a response to this consultation was **received**. The Clerk explained that in order to save it paying out an additional £5,000 between some 400 non-profit organisations and parish councils across Norfolk, NCC was proposing not to provide the usual inflationary increase in Recycling Credit payments made for bottle banks in 2020/21. It was **agreed** that the Clerk should respond expressing disapproval of the proposal, on the basis that Parish Councils could have to increase their precepts to cover the

shortfall (meaning that the cost to the tax-payer was simply shifted from county council to parish council), other non-profit making organisations would be adversely hit, the bottle banks helped meet targets for recycling, and the effort carrying out this consultation would probably exceed the predicted saving.

**12 Finance.**

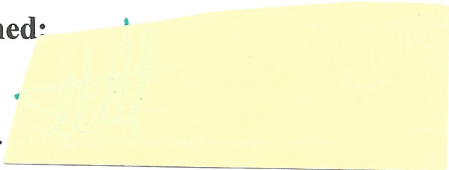
12.1 **Grass cutting.** It was **resolved** that cheque number 100751 for £518.92 (£432.43 + £86.49 VAT) to Serco be signed, in settlement of their invoice 91626652 for grass cutting on Millennium Row during the 2019 season. (*Public Health Act 1875 s.164*)

12.2 **Monthly Financial Report.** The report for the month ending 31 October 2019 was received.

**13 Matters for consideration at next meeting.** None.

**14 Next meeting.** The Chairman said that the Hall would not be available for the scheduled meeting on 12 December because of the General Election, and so it was agreed that the next meeting of the Parish Council will be on **Thursday, 5 December 2019, at 7.00 p.m. in Wretham Village Hall.**

**Confirmed:**

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**Harold Smith (Chairman)**

5 December 2019

**Future Meeting dates:**

Thursday, 5 December 2019

Thursday, 9 January 2020

Thursday, 13 February 2020

Thursday, 12 March 2020

