

WRETHAM PARISH COUNCIL

Minutes of a Meeting of Wretham Parish Council held on Thursday, 14 October 2021 at 7.00 p.m. in Wretham Village Hall, Church Road.

Present: Councillors: Harold Smith (Chairman), Paul Barley, Sharon Ford.
Clerk: Julian Gibson.

Absent: Cllr. Paul Barnard, Cllr. Jonathan Ford.

The meeting scheduled for 9 September 2021 did not take place.

1 Apologies for absence. It was **resolved** to accept the reason for the apology for absence offered by Cllr. Jonathan Ford.

2 Declarations of interest. None

3 Dispensations. None.

4 Public participation session. None.

5 Minutes. The minutes of the meeting held on Thursday, 12 August 2021 were **confirmed**, and **signed** by the Chairman.

6 Matters arising.

6.1 [9] **Trod outside Stonebridge Camp/Mill Stone Green development.** Graham Worsfold (Major & Estate Developments, NCC) says his team met with the developer on 17 August, and has received assurance that he is committed to deliver the works as per the plans, starting work "as soon as possible". There are now signs that this appears to be the case.

6.2 [6.4, Minutes of 11 March 2021] **Defibrillator.** With the easing of COVID restrictions, the Clerk has now been able to book a trainer from the Community Heartbeat Trust to run a Defibrillator Awareness Training Session at 7.00 p.m. in Wretham Village Hall. He will place an article in *Wretham Village News* asking residents to contact him to book a place.

7 Correspondence. The following correspondence was **received**:

7.1 *Clerks & Councils Direct* - September 2021.

7.2 *MAGPAS: Letter of thanks for Grant.*

7.3 Royal British Legion Appeal Co-ordinator: *Poppy Appeal 2021.*

7.4 Barclays Bank Plc: *Your Business accounts - at a glance - Your balances on 31 August 2021.*

7.5 Barclays Bank Plc: *Your Community Account - 1 July - 31 August 2021.*

7.6 Barclays Bank Plc: *Your Active Saver Account - 1 April - 31 August 2021.*

7.7 Norfolk Constabulary: *Community Update - September 2021.*

7.8 Barclays Bank Plc: *Your Business accounts - at a glance - Your balances on 30 September 2021.*

7.9 Barclays Bank Plc: *Your Community Account - 1-30 September 2021.*

8 Planning.

8.1 **3PL/2021/1228/HOU: Larkshall House, Thetford Road:** Demolition of existing garage and Erection of Double Storey Side Extension & Rear Extension (with No. 1 External balcony and 2 x Juliet balcony) & New Single Storey Side Infill Extension. It was **noted** that having consulted with members, the Clerk has responded "No objections" using delegated powers. An amendment to this application which changed it to 'Full' application status, including change of use of land to domestic curtilage was also **received** and it was **resolved** that the Council had no objections to this.

8.2 **3PL/2021/0766/F & 3PL/2021/0767/LB: Wretham Lodge, Church Road.** Conversion of outbuilding into dwelling for a live-in carer. Planning Permission and Listed Building Consent dated 6 September 2021 was **received**.

9 Unauthorised development at 4 Manor Cottages, Church Road. The Clerk advised the meeting that, following continuing reports of unauthorised activities on the site received by Breckland Council, he had been informed that an Enforcement Officer had made an

unannounced site visit 6 October. The officer saw no works other than those carried out under permitted development i.e. the walled entrance and repair and maintenance of part of a stable roof and concrete base. Photographs taken on the last site visit were used to verify this. There were five fewer vehicles on site, but he was shown email correspondence showing that this related to deals made before the date of the agreement not to carry out further business activity relating to car sales. The officer also saw a list of vehicle registrations recorded at time of his last visit, and Breckland has asked for a copy of this. The owner said that the vehicles removed were taken on separate occasions and not on large haulage vehicles. He denied any knowledge of a Bacton Transport Services vehicle which had been reported leaving the site. The officer saw a dragster-type vehicle which had been brought onto site, which the owner said was for his own personnel interest/hobby. He was also told that the agent was expecting to be submitting a planning application mid- to end-October, as agreed. The Council expressed its thanks to residents who have been monitoring activity on the site, and urged them to continue to do so, with caution.

- 10 **Village Sign.** In the absence of Cllr. Barnard, it was **agreed** to carry this item over to the next meeting.
- 11 **Platinum Jubilee celebration.** It was **noted** that NCC Highways had agreed to the planting of an English Oak adjacent to the Golden Jubilee tree. It was **agreed** that the Clerk should approach Treecreeper Arboriculture, and ask them to procure a suitable tree, and to plant it for a suitable ceremonial event. It was also **agreed** that the Clerk should obtain a suitable plaque from the Queen's Green Canopy organisation, as well as registering the tree with them when planted.
- 12 **Plaque.** It was **noted** that Lady Dannatt, Her Majesty's Lord-Lieutenant for Norfolk, has commissioned a plaque for every parish and town council in the county. She has said: "Many of the Deputy Lieutenants in Norfolk experienced at first hand the work of their local community during the height of the pandemic. A small group of them came together for this project and have worked through every stage to this point where every parish and town council can now receive their plaque and I am very grateful for their time and commitment." The Clerk reported that Melinda Raker, the Deputy Lieutenant who covers this area, had been in touch, and intends to attend the Council Meeting on 9 December to present the plaque to the Chairman, as representative of the Community. It was **agreed** that the Plaque should be affixed to the Village Sign plinth.
- 13 **Millennium Row trees.** The Clerk reported that, as it was now some time since the last time the trees were checked, he had approached Treecreeper Arboriculture, which had quoted £385 plus VAT to carry out an inspection and to raise the crowns to improve headroom on the Diamond Jubilee Trod. It was **agreed** to suspend Financial Regulation 10 regarding the procurement of competitive quotations, on the grounds that that the Council did not believe that it would be possible to get the work done for less than £9/tree, and it would be unfair to ask others to quote when it was highly unlikely that they would be successful. It was then **agreed** that the Clerk should ask Treecreeper to do the work.
- 14 **Finance.**
 - 14.1 **Clerk's salary.** It was **resolved** that cheques numbered 100806 & 100807 totalling £1,165.43 (salary for 1 July 2021 to 31 September 2021 £1,053.78; homeworking allowance £13.50; Mileage Allowance Payment for 4 June 2021 - 5 October 2021 £98.15) to the Clerk and HM Revenue & Customs be signed. (*Local Government Act 1972 s. 112(2)*)
 - 14.2 **Clerk's reimbursement.** It was **resolved** that cheque number 100808 for £9.40 (Postage & Telephones £3.40; Land Registry Search £6.00) to the Clerk be signed, in reimbursement for items paid on behalf of the Council for 4 June 2021 to 5 October 2021. (*Local Government Act 1972 s.111*)
 - 14.3 **Section 137.** In accordance with its powers under section 137 of the Local Government Act 1972, it was **resolved** that cheque number 100809 for £75.00 to Royal British Legion be signed as a donation, which in the opinion of the Council is in the interests of the area

and its inhabitants and will benefit them in a manner commensurate with the expenditure.
(Local Government Act 1972 s. 137)

14.4 **Stationery.** It was **resolved** that cheque no 100810 for £180.58 (£150.48 + £30.10 VAT) to Viking be signed, in settlement of invoice no 7670422 for stationery supplied

14.5 **Credits.** Receipt of the following credit was **noted**: Breckland Council - Precept - £3,825.00 - 28 September 2021

14.6 **Monthly Financial Report.** The report for the month ending 30 September 2021 was received.

15 Matters for consideration at next meeting.

15.1 Presentation by O.C.O. Technology on their proposed use of Larkshall Mill.

15.2 Village sign.

16 **Next meeting.** The next meeting of the Parish Council will be on Thursday, 11 November 2021, at 7.00 p.m. in Wretham Village Hall.

Confirmed:



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Harold Smith (Chairman)

9 December 2021

Future Meeting dates:

Thursday, 9 December 2021

Thursday, 10 February 2022

Thursday, 13 January 2022

Thursday, 10 March 2022

