

WRETHAM PARISH COUNCIL

Clerk: Julie (Jules) Challenor, Tofts Barn, Church Road, Wretham, IP24 1RL

Telephone: 07760 485472

Email: clerk.wrethamparishcouncil@gmail.com

Minutes of the **Ordinary Monthly Parish Meeting of Wretham Parish Council** held on Thu 11th April 2024 at 7:00pm in Wretham Village Hall.

Present: Cllr Harold Smith (HS) – Chair, Cllr Sharon Ford, (SF) – Vice Chair, Cllr Paul Barnard (PB), Cllr Lorna Soar (LS) and Parish Clerk, Jules Challenor (JC)

One member of the public present, John Kitson reporting on behalf of the Village Newsletter.

1. **APOLOGIES OF ABSENCE** – Cllr Jon Ford
2. **DECLARATIONS OF INTEREST** – Item 10.3 on the Agenda – Cllrs JF and SF unable to comment although nothing to discuss.
3. **DISPENSATIONS** – None
4. **MINUTES** – The minutes of the meeting held on Thu 14th Mar 24 were agreed by all and signed by the Vice-Chair. These will be available to view on the Parish Council website and noticeboards.
5. **PUBLIC PARTICIPATION** – No one attended
6. **DISTRICT AND COUNTY COUNCILLORS REPORT**
 - 6.1 District Councillors Report – Nothing received
 - 6.2 County Councillors Report – Fabien Eagle – Report Attached.
7. **MATTERS ARISING**
 - 7.1 **OUTSTANDING HIGHWAY MATTERS**

ENQ-28545 hedge rows around the junction A1075 + Woodcock Road are all cut back, albeit not very tidy. Highways have informed that it is the land owners responsibility to maintain. It was agreed that the Clerk is to contact who owns the land/and or who farms the land, Contact Ian and Jeanette Thurtle at Woodcock Farm, Woodcock Road to see if they can help. **Action: Clerk**

ENQ-663793-G1B6Z3 (Croxtan Road) stating potholes resolved. Cllr JF and SF reported the potholes still not fixed satisfactorily and with all the rain unable to take photos (holes filled with water). **Action: Cllr SF to take photos once dry and email Clerk**

Roadsigns /chevrons by Denton / end of the camp – Action: **Cllr SF photos and email Clerk**

Low Road Illington, reported lots of potholes. Also Illington Road to Wretham couple of big potholes. Due to all the heavy rain, holes filled with water so as soon as possible photos to be taken and reported. **Action: Clerk**

8. **CORRESPONDENCE** – All correspondence regularly sent electronically to all Councillors.

Chairmans initials _____

Wretham Parish Council Meeting 11th April 24

9. FINANCE

- 9.1 Monthly Financial Report. Prior to meeting, all invoices to be paid sent to Cllrs for approval along with financial report. Income precept 1st instalment from Breckland, sum £4,273 received. Invoices to pay are Data Protection Fee, £40 and Norfolk Association of Local Councils £147.99. Leaves a balance in the account, sum £9,642.86

Reviewed Financial Regulations and Standing Orders (last review 22) and no changes to be made. Updated copies emailed to Joy Townsend for the website.

Year End to 31st Mar 24 will be completed and sent to the Auditor shortly. **Action Clerk**

10. PLANNING APPLICATIONS

- 10.1 **ENF/271/22/PAR** – 4 Manor Cottages - Appeal ongoing & Breckland Council managing.
- 10.2 **3PL/2023/0815/HOU** - Larkshall House Thetford Road - First floor extension over previously approved single storey extension – **REFUSAL** and an appeal started 14 Dec 23. **APP/F2605/D/23/3333579 – Appeal allowed and planning permission granted.**
- 10.3 **3PL/2023/1107/F** - Sunnycreeks Hockham Road IP24 1SD - Tourism development to include erection of 2 holiday cabins, 5no caravan pitches, service block, stables, manege and paddocks for equestrian use – **Decision by 29 Jan 24 @ 8th Apr 24 still undecided.**
- 10.4 **3PL/2024/0110/HOU – Laundry Cottage, Wretham Hall Estate** - Replacement of substandard store and porch to provide Kitchen/Dining Room Front Entrance Hall Rear Porch Utility and WC – **Permission Granted.**

11. ANY OTHER BUSINESS

- 11.1 Dementia Care Conference – feedback received from Cllrs HS and LS who both attended the courses via online. Both agreed it was very useful course and we will start to work toward Dementia friendly village. Cllr JF asked if the Clerk could invite a Dementia friendly village speaker to attend our meeting to discuss further, hopefully at our next meeting. **Action: Clerk**
- 11.2 Litter Picking – Cllr HS gave 3 litter picking poles and black bin sacks to the Clerk. Clerk is to contact Breckland Council asking for “rings” for the bags to hold them open and possibly gloves and reflective tabards. Clerk will contact Sofia and arrange a date for them to schedule in weekly litter picking dates.
- 11.3 Confirmation of change of date of May meeting from 9th May to 16th May 24

12. ITEMS FOR NEXT AGENDA AND DATE FOR NEXT MEETING(S)

MEETING DATES 2024

The next meeting is to be held on Thu 16th May 24

2024 : 13th Jun (Apologies received from Cllr LS holiday) & 11th Jul 24, Aug (tba), 12th Sep, 10th Oct, 14th Nov, Dec 24 (tba).

MEETING DATES 2025 : 9th Jan, 13th Feb, 13th Mar, 10th Apr, 8th May, 12th Jun, 10 Jul 2025