

# WRETHAM PARISH COUNCIL

7 April 2016

**Members of the public are invited to attend** a Meeting of Wretham Parish Council to be held in Wretham Village Hall, Church Road, on Thursday, 14 April 2016 at 7.00 p.m. for the purpose of transacting the following business.



Julian Gibson

Clerk to the Council

The Jays, Watton Road, Wretham, Thetford, NORFOLK IP24 1QS (01953 499980)

## Agenda

1. **To consider accepting** the reasons for any apologies for absence.
2. **Declarations of interest** in items on the agenda. Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests or Other Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate in the whole of an agenda item in which they have an Interest. In the interests of transparency, Members may also wish to declare any other interests they have in relation to an agenda item, in support of the seven Nolan Principles, namely Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.
3. **To consider** any applications made by Members for a dispensation to allow them to participate and vote on an agenda item in spite of a Disclosable Pecuniary Interest.
4. **Public participation session.** The Council's Standing Orders allow members of the public to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. This session should not exceed 20 minutes, and members of the public are requested to keep their comments brief. Please note that the Council is unable to make a decision binding in law at this meeting unless the item is already included on the published agenda. It can, though, place the matter on the agenda for discussion at a future meeting.
5. **To confirm** and **sign** the minutes of the meeting held on Thursday, 10 March 2016.
6. **To report** matters arising from the minutes not on the agenda: **for information only.**
  - 6.1. [6.3 minutes of 7 January 2016] **STANTA tour.** At the time of writing 45 of the 57 seats on the coach for the tour on Wednesday, 25 May 2016 have been taken. Anybody else interested (seats cost £10.00 each, which includes a donation to military charities, and the coach will depart from Wretham Village Hall at 5.00 p.m. sharp) should contact the Clerk as soon as possible.
  - 6.2. [6.6 Minutes of 11 February 2016] **Clean for the Queen litter-pick.** Sixteen parishioners turned out and collected nearly 40 sacks of litter in 90 minutes (plus 40+ bottles which went into the bottle bank). Afterwards refreshments were kindly supplied by Councillor Ford at Station House. One item removed from the verge was the information sheet about the pingos in the field behind the A1075 lay-by south of Church Road, which had come off its notice-board. The Clerk has contacted Breckland

Growers Limited (who's website address was on the board) and enquired about the possibility of it being replaced.

7. **To receive** Correspondence (pre-circulated)
  - 7.1. The Pensions Regulator: *Act Now: the law on workplace pensions has changed.*
  - 7.2. The Pensions Regulator: *The essential guide to automatic enrolment.*
  - 7.3. Norfolk County Council: *Recycling Credit Scheme* - Glass rate increased to £55.23/tonne (from £53.62).
  - 7.4. Barclays Bank Plc: *A change to the way we pay interest on your Active Saver account.*
  - 7.5. Norfolk Constabulary: *Minutes of the Attleborough Safer Neighbourhood Action panel (SNAP) Meeting* - 11 March 2016.
  - 7.6. Norfolk County Council: *Remittance advice.*
  - 7.7. Norfolk Association of Local Councils: *Spring Conference* - 28 April 2016.
  - 7.8. Norfolk Association of Local Councils: *Subscription Form 2016/17.*
  - 7.9. Norfolk Association of Local Councils: *Services Leaflet.*
  - 7.10. Norfolk Association of Local Councils: *LAIS1388 - Planning Changes.*
  - 7.11. Norfolk County Council: *Electronic Consultation for Planning Applications.*
  - 7.12. Joint Practitioners Advisory Group: *A Practitioners' Guide to Proper Practices to be applied in the preparation of statutory annual accounts and governance statements.*
  - 7.13. Joint Practitioners Advisory Group: *Governance and Accountability for Smaller Authorities in England.*
  - 7.14. Joint Practitioners Advisory Group: *Local Councils, Internal Drainage Boards and other Smaller Authorities in England - Annual return for the year ended 31 March 2016 - PROOF.*
  - 7.15. Came & Company: *Council Matters* - Spring 2016.
  - 7.16. Barclays Bank Plc: *Your Community Account Statement* - 1-31 March 2016.
  - 7.17. Barclays Bank Plc: *Your Active Saver Account Statement* - 1-31 March 2016.
  - 7.18. Campaign to Protect Rural England: *Countryside Voice* - Spring 2016.
  - 7.19. Campaign to Protect Rural England: *Fieldwork* - Spring 2016.
  - 7.20. Breckland Council: *Precept remittance advice.*
  - 7.21. Norfolk County Council: *Highway and community Ranger visit* - w/c 16 May 2016.
8. **To receive** Planning Applications, planning decisions and correspondence, and to decide on comments to be made where necessary.
  - 8.1. **3PL/2016/0248/VAR: Grove Farm Nurseries, Thetford Road, Wretham.** Application for Erection of dwelling and garage block (revised scheme). **To note** that the Clerk has responded using his delegated authority saying that, on the condition that this would mean that the planning permission for application 3PL/2007/0096/F would be cancelled, and providing this new application was made subject to a similar Section 106 agreement linking its occupation with the business, the Council had no objection.
  - 8.2. **3PL/2015/1446/LB: Dog and Partridge Public House, Watton Road.** Application for listed building consent to Create disabled access to the dining room. **To receive** Notice that this application has been referred to the Planning Committee on 4 April.
9. **To note** that the Awards for All application for a grant for new notice boards has been unsuccessful.
10. **To receive** an update on the Broadband issue, and **to determine** any further action that the Council could take. (The Clerk has received an acknowledgement of his letter to the Chairman of the *Culture, Media & Sport Committee* and confirmed that this was meant to be treated as formal evidence to the inquiry, and will be published on the Committee's website.)

11. **To receive** an advance copy of a Breckland Council Press Release concerning some £310,000 which it has received from housing developers as funding to help improve local play and sports facilities which has not been used (this funding has been ring-fenced for use in the parish or surrounding area from which the contribution was sourced, and there is £20,600 available for use in Hockham, Stow Bedon & Breckles, Shropham and Wretham parishes) and **to consider** whether the parish could propose any project. Outline project proposals must be received by 13 May.
12. **To approve** and **sign** the Receipts and Payments Account for the year 2015-2016.
13. **To confirm** that the 30 working day period during which elector's rights to inspect the accounts may be exercised will commence on 3 June 2016 and end on 14 July 2016, and that the date appointed for the exercise of electors' rights to question the auditor or make objections is 15 July 2016.
14. **To consider** increasing the hours the Clerk is paid by 2 hours/month, to 22 hours. (Note: This is the estimated time involved with the required compliance with the Transparency Code, and which the Council used when applying for the Transparency Fund grant. It will be possible for the Council to apply to the Fund for grants to cover this increase for 2016/17 and 2017/18.)
15. **Finance.**
  - 15.1. **To approve** payment of £35.00 to the Information Commissioner to renew the Council's required registration under the data protection Act for the year ending 19 April 2017, and **to consider** setting up a direct debit to ensure that this is renewed annually in future.
  - 15.2. **To approve** payment of £56.25 to Wretham Village Hall for hire of the Hall for meetings during the financial year 2014/15.
  - 15.3. **To approve** payment of £104.74 to Norfolk Association of Local Councils, being the Annual Subscription for 2016/17.
  - 15.4. **To approve** payment of £290.00 to Simonds Coach & Travel in payment for the hire of a coach for the STANTA Tour on 25 May.
  - 15.5. **To approve** payment of £34.80 (£29.00 + £5.80 VAT) to the Clerk in reimbursement for his paying for Speednames for the renewal of the Wretham.net domain name for the year commencing 2 May 2016.
  - 15.6. **To consider**, and if agreed **to make** a grant to MAGPAS. (Note: In October 2014 the Council agreed a grant of £75.00 to Norfolk Accident and Rescue Service. No grant was made in 2015/16, but the same sum is in the budget for 2016/17.)
  - 15.7. **To receive** the Monthly Financial Report.
16. **To decide** on any matters for consideration at next meeting.
17. **To confirm** the date of the next meeting as Thursday, 12 May 2016 at 7.15 p.m. in Wretham Village Hall. (Note: The Annual Parish Meeting will be at 7.00 p.m.)

**Future Meeting dates:**

Thursday, 12 May 2016*	Thursday, 8 September 2016	Thursday, 12 January 2017
Thursday, 9 June 2016	Thursday, 6 October 2016	Thursday, 9 February 2017
Thursday, 14 July 2016	Thursday, 10 November 2016	Thursday, 9 March 2017
Thursday, 11 August 2016	Thursday, 8 December 2016	

\* Annual Parish Meeting & Annual Meeting of the Parish Council