

WRETHAM PARISH COUNCIL

Minutes of a Meeting of Wretham Parish Council on Thursday, 12 October 2017 at 7.00 p.m. in Wretham Village Hall, Church Road.

**Present: Councillors: Harold Smith (Chairman), Sharon Ford, Jean Foster.
Clerk: Julian Gibson**

- 1 **Apologies for absence.** It was resolved to accept the reasons for apology offered by Councillors Schofield and Townsend. The Chairman announced that the Clerk had received an email from Councillor Townsend explaining that he was resigning from the Council as he was continually unable to attend meetings due to other commitments. The Clerk had requested that he send his resignation to the Chairman in writing, and when that was received he would set the process to fill the casual vacancy in motion.
- 2 **Declarations of interest.** None.
- 3 **Dispensations.** None.
- 4 **Public participation session.** None.
- 5 **Minutes.** The minutes of the meeting held on Thursday, 14 September 2017 were **confirmed and signed.**
- 6 **Matters arising.**
 - 6.1 [13, Meeting on 10 November 2016] **Speeding past Hilda Raker Close.** On 18 October 2016 David Law, Norfolk Constabulary Road Safety Officer, send a report to NCC Highways making various suggestions as to what could be done to make the exit from Hilda Raker Close and Forestry Cottages on to the A1075 safer. Having heard nothing further the Clerk contacted him to ask what had happened, and learned that he too had heard nothing further. So the Clerk contacted Highways. Highways has now confirmed that they do not intend to take up any of the suggestions, for the following reasons: (a) They no longer routinely add roundels on the highway because they need refreshing when they become worn; (b) SLOW markings loose their impact if used too frequently; and (c) the Close and Forestry Cottages access is not the responsibility of the Highway Authority, so should it need building up this is the residents' problem.
 - 6.2 [4.2] **Hydrant opposite Forestry Cottages.** The Norfolk Fire & Rescue Service has confirmed that the approximately 21,000 hydrants throughout Norfolk are checked and maintained by their team on a rolling basis. This includes clearing vegetation. Appliances all have computerised mapping to show the exact locality of hydrants nearest to the incident.
- 7 **Correspondence.** The following correspondence was received:
 - 7.1 Norfolk Citizen's Advice: *Appeal letter.*
 - 7.2 Norfolk Constabulary: *Minutes of the Attleborough Safer Neighbourhood Action Panel meeting - 12 September 2017.*
 - 7.3 Poppy Appeal Co-ordinator: *Poppy Appeal 2017 - Service at 10.45 am on Sunday, 12 November 2017 at Larling.* The usual remembrance service at Wretham Church will be at 10.45 on Wednesday 8 September. The Chairman will lay a wreath on behalf of the parish at both occasions.
 - 7.4 Barclays Bank Plc: *Your Business Accounts - at a glance.*
 - 7.5 Barclays Bank Plc: *Your Community Account statement - 1-29 September 2017.*
 - 7.6 Barclays Bank Plc: *Your Active Saver account statement - 1 August - 29 September 2017.*

8 Planning.

- 8.1 **3PL/2017/1238/HOU: Rushmere, Wretham.** Application for Two storey extension to provide joined Annexe. It was **resolved** that the Council had no objections.
- 8.2 **3PL/2017/1031/F: Manor Farm, Church Road, Wretham.** Conversion of existing barn into two dwellings with associated garages and carports. Planning Permission dated 5 October 2017 was **received**.

9 **Children's Play and outdoor sports.** An email from Breckland Council advising that it is holding £8,580 collected from developers under policy DC11 of the Adopted Core Strategy, which is available to parishes within the Hockham Cluster Group (Hockham, Stow Bedon, Shropham and Wretham) to support projects which will provide or enhance children's play areas or outdoor sports provisions, was **received**. The Council regretted that, as it did not have ownership of any suitable land, it was in a position to take advantage of this funding, which, if unused, would be returned to the developers involved. Councillor Foster said she would pass the information on to the Village Hall committee, to see whether it would be agreeable to the Council making an application for grant funding for some children's play equipment which could be installed on its land.

10 **Clerk's Annual Appraisal.** The Chairman reported that he had carried out an Annual Appraisal of the Clerk's performance, assessing it as being fully satisfactory, and proposed that, in accordance with his contract, w.e.f. 17 July 2017 he is awarded an additional Spinal Column Point to take him to SCP 26, which increases his pay rate by 39.1p/hour or £103.22 p.a., making a total salary of £3,210.50 p.a. This was **agreed**.

11 Finance.

11.1 **Training.** It was **resolved** that cheque number 100678 for £6.25 to SLCC Norfolk be signed being this Council's share of the cost of the Clerk attending the Autumn Conference on 2 November 2017. (*Local Government Act 1972 s.111*)

11.2 **Publications.** It was **resolved** that cheque number 100679 for £78.40 (£77.60 + £0.80 VAT) to the Society of Local Council Clerks be signed in settlement of invoice no. 123591 for the purchase of *Local Council Administration*. (*Local Government Act 1972 s.111*)

11.3 **Telephones.** It was **noted** that on 6 October 2017 BT collected payment of £49.08 (£40.90 + £8.18 VAT) from the Council's account by direct debit in settlement of their bill reference M019 OL, for provision of broadband services. (*Local Government Act 1972 s.111*)

11.4 **Credits.** Receipt of the following credit was **noted**:

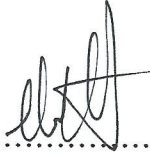
11.4.1 Precept £2,400.00 & Revenue Support Grant £38.50, paid by Breckland Council.

11.5 **Monthly Financial Report.** The report for the month ending 30 September 2017 was **received**.

12 Matters for consideration at next meeting. None.

13 **Next meeting.** The next meeting will be on **Thursday, 9 November 2017**, at **7.00 p.m.** in **Wretham Village Hall.**

Confirmed:



.....
Harold Smith (Chairman)

9 November 2017

Future Meeting dates:

Thursday, 9 November 2017

Thursday, 7 December 2017

Thursday, 11 January 2018

Thursday, 8 February 2018

Thursday, 8 March 2018