

# WRETHAM PARISH COUNCIL

2 June 2022

**Members of the Public are invited** to attend a Meeting of Wretham Parish Council to be held in Wretham Village Hall, Church Road on Thursday, 9 June 2022 at 7.00 p.m. for the purpose of transacting the following business.



Julian Gibson

Clerk to the Council

The Jays, Watton Road, Wretham, Thetford, NORFOLK IP24 1QS (01953 499980)

## Agenda

1. **To receive** the Chairman's declaration of acceptance of office, or if not then received, to decide when it shall be received.
2. **To consider accepting** the reasons for any apologies for absence.
3. **Declarations of interest** in items on the agenda. Members are reminded that they should declare any new Disclosable Pecuniary Interests or Other Interests that are not currently included in the Register of Interests, and that under the Code of Conduct they are not to participate in the whole of an agenda item in which they have an Interest. In the interests of transparency, Members may also wish to declare any other interests they have in relation to an agenda item, in support of the seven Nolan Principles, namely Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.
4. **To consider** any applications made by Members for a dispensation to allow them to participate and vote on an agenda item in spite of a Disclosable Pecuniary Interest.
5. **Public participation session.** The Council's Standing Orders allow members of the public to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. This session should not exceed 20 minutes, and members of the public are requested to keep their comments brief. Please note that the Council is unable to make a decision binding in law at this meeting unless the item is already included on the published agenda. It can, though, place the matter on the agenda for discussion at a future meeting.
6. **To confirm** and **sign** the minutes of the Meeting held on Thursday, 12 May 2022.
7. **To report** matters arising from the minutes not on the agenda: **for information only.**
  - 7.1. [9.3, Minutes of 14 April 2022] **3PL/2021/0766/F & 3PL/2021/0767/LB: Wretham Lodge, Church Road.** Conversion of outbuilding into dwelling for a live-in carer. The Applicant's Appeal against the condition which required that "the access immediately to the west of the building shall be permanently closed in" has been upheld by the Planning Inspector, who found that the condition was is not reasonable, nor necessary to maintain highway safety. The condition has now been removed.
  - 7.2. [7.1] **Peddars Way.** As predicted, the work has now been completed and the Trail re-opened.
  - 7.3. [7.3] **Grass cutting at Letchmere Corner and corner of Illington Road and A1075.** As the Clerk suspected, the land to the east of the A1075 (and outside Cherry Tree Close) is owned by Breckland, while Letchmere corner on the west is owned by NCC. Until recently, Breckland employed Serco to cut both areas (and the Parish Council employed them to cut Millennium Row at the same time) doing the NCC land on their behalf. This

year NCC decided to cancel that arrangement, and will be cutting its land independently. There appears to have been some confusion as to exactly what is owned by Breckland, and although the plan showing this included the strip down to the post box at Hilda Raker Close as being Breckland's, Serco say this is not the case, and so they had stopped doing it. However, they have now told the Clerk that the crew would continue to cut this as a goodwill gesture to the Parish "for being good customers", and they have now done so. On Letchmere Corner, however, NCC say that this comes under their urban policy, which is four cuts over the season (between May and September). The first of these cuts has now taken place. The Clerk has asked Serco for a quote if the Parish were to agree to pay for this to be done regularly at the same time as Millennium Row.

8. **To receive** the following correspondence (available at the meeting, \*distributed by email):
  - 8.1. Michael Corrie, Internal Auditor: *Letter of thanks and acceptance of appointment for 2023/24.*
  - 8.2. Gallagher Insurance Brokers Limited: *Confirmation of Renewal.*
  - 8.3. Hiscox: *Certificate of Employers Liability Insurance.*
9. **To receive** an appeal letter from the Norfolk Accident Rescue Service, and if agreed, **to approve** a donation under the terms of Local Government Act 1972 s 137.
10. **To receive** Planning Applications, planning decisions and correspondence, and **to decide** on comments to be made where necessary.
  - 10.1. **3PL/2022/0413/HOU: Hatchery Cottage, 1 Windmill Lane.** Extend to the side with a 1/2 storey extension to include a new garage, Games room and bedroom/Study above the garage. Planning Permission dated 18 May 2022.
  - 10.2. **3OB/2022/0035/OB: Mill Stone Green (formerly known as Stonebridge Camp), Wretham.** Application to discharge the planning obligation on 3OB/2020/0014/OB - Completion and transfer of outstanding housing units.
  - 10.3. **FUL/2021/0072: Larkshall Mill, Thetford Road.** Change of use from waste transfer station/materials recovery facility to a facility for the manufacturing of carbon-negative aggregates for use in the construction industry including demolition of existing storage shed, construction of feed hopper and conveyor, curing bay shed, covered aggregate conveyor system, 7 no. silos, CO2 tank and associated site works. Re-consultation on additional/revised documents submitted.
11. **To consider** whether to replace the dog waste bin in its location by the Jubilee Trod, or to try to apply for a different location.
12. **To consider** whether the War Memorial needs any maintenance and cleaning work at this time, and if so, to **agree** how to proceed.
13. **Finance**
  - 13.1. **To approve** payment to the Clerk and HM Revenue & Customs totalling £1,134.90 (salary for 1 April 2022 to 30 June 2022 £1,072.50; Homeworking Allowance £19.50; Mileage Allowance for 4 February 2022 - 2 June 2022 £42.90).
  - 13.2. **To approve** payment of £13.06 (Postage & Telephones £3.32; Stationery £7.56, VAT £2.18) to the Clerk in reimbursement for items paid on behalf of the Council for 6 October 2021 to 2 June 2022.
  - 13.3. **To note** that on 14 June 2022 the United Kingdom Debt Management Office Public Works Loan Board will deduct £220.37 from the Council's account by direct debit, being the final repayment due on the Council's loan.
  - 13.4. **To note** receipt of the following credit: HM Revenue & Customs - VAT refund - £268.29 - 11 May 2022.
  - 13.5. **To receive** the Monthly Financial Report.
14. **To decide** on any matters for consideration at next meeting.

15. **To confirm** the date of the next meeting as Thursday, 14 July 2022 at 7.00 p.m. in Wretham Village Hall.

**Scheduled future Meeting dates:**

Thursday, 9 June 2022	Thursday, 13 October 2022	Thursday, 12 January 2023
Thursday, 14 July 2022	Thursday, 10 November 2022	Thursday, 9 February 2023
Thursday, 11 August 2022	Thursday, 8 December 2022	Thursday, 9 March 2023
Thursday, 8 September 2022		