

# WRETHAM PARISH COUNCIL

3 September 2020

**Members of the public are invited to attend** a Meeting of Wretham Parish Council to be held **via video link** on Thursday, 10 September 2020 at 7.00 p.m. for the purpose of transacting the following business. To join the meeting click on this link: <https://us02web.zoom.us/j/88176998615>, or phone this number and follow the instructions: 0203 695 0088.



Julian Gibson

Clerk to the Council

The Jays, Watton Road, Wretham, Thetford, NORFOLK IP24 1QS (01953 499980)

## Agenda

1. **To consider accepting** the reasons for any apologies for absence.
2. **Declarations of interest** in items on the agenda. Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests or Other Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate in the whole of an agenda item in which they have an Interest. In the interests of transparency, Members may also wish to declare any other interests they have in relation to an agenda item, in support of the seven Nolan Principles, namely Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.
3. **To consider** any applications made by Members for a dispensation to allow them to participate and vote on an agenda item in spite of a Disclosable Pecuniary Interest.
4. **Public participation session.** The Council's Standing Orders allow members of the public to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. In view of the additional complexity of holding this meeting "virtually", the Chairman will be particularly strict in keeping this section of business as short as possible.
5. **To confirm** the minutes of the meeting held on Thursday, 11 June 2020, for retrospective signing by the Chairman when possible.
6. **To report** matters arising from the minutes not on the agenda: **for information only.**
7. **To acknowledge receipt** of the following correspondence (\* items distributed by email).
  - 7.1. Mr Michael Corrie (Internal Auditor): *Letter of thanks.*
  - 7.2. *Clerks & Councils Direct - July 2020.*
  - 7.3. Barclays Bank Plc: *Your Business Accounts - at a glance - Your balances on 30 June 2020.*
  - 7.4. Barclays Bank Plc: *Your Community Account statement - 30 May - 30 June 2020.*
  - 7.5. Barclays Bank Plc: *Your Community Account statement - 30 May - 30 June 2020.*
  - 7.6. \*Norfolk Constabulary: *Community Update - July 2020.*
  - 7.7. \*A resident: *Email relating to speeding traffic.*
  - 7.8. Campaign to Protect Rural England: *Countryside Voices - Summer 2020.*
  - 7.9. Barclays Bank Plc: *Your Business accounts - at a glance - Your balances on 31 July 2020.*
  - 7.10. Barclays Bank Plc: *Your Community Account - 1-31 July 2020.*
  - 7.11. \*Norfolk Constabulary: *Community Update - August 2020.*
  - 7.12. National Association of Local Councils: *Employment Briefing E01-20 / 2020-21 National*

*Salary Award.*

8. **To receive** Planning Applications, planning decisions and correspondence, and **to decide** on comments to be made where necessary.
  - 8.1. **3PL/2019/0379/CU: Dog and Partridge Public House, Watton Road, Wretham.** Change of use of Public House to residential. **To note** that on 21 January 2020 the Planning Inspector allowed the Appeal against Breckland Council's refusal of Planning Permission.
  - 8.2. **3AG/2020/0018/AG: Land off Cricket Ground Road just north of the farm sheds.** A new Irrigation Reservoir. (Application to determine if prior approval is required for a proposed: Erection, Extension or Alteration of a Building for Agricultural or Forestry use.) **To note** that, after consultation with members, the Clerk has responded "No objections" using his delegated powers.
9. **To note** that the Safety Camera Partnership has now agreed to provide the grant funding for the SAM2 projects already approved by Norfolk County Council under the Parish Partnership Scheme. The Clerk has asked Westcotec to manufacture the Deer sign, and will select suitable places to locate the sign. **To authorise** the Clerk to sign the Memorandum of Understanding with NCC, showing these locations. The Clerk will also liaise with Stow Bedon & Breckland Parish Council and ensure that it is ready to pay its share of the cost when required.
10. **To consider** what to do about the application to Awards for All regarding a grant to obtain a defibrillator to be installed outside the Village Hall, as very few residents have responded to the request for support of the project.
11. **To note** that, after consultation with councillors, the Clerk has responded to the consultation on the new Model Member Code of Conduct as proposed by the Local Government Association.
12. **To note** that agreement has been reached between the National Employers and the HJC Trade Union Side on rates of pay applicable from 1 April 2020. The award is a 2.75% increase plus an additional day's paid leave (or equivalent for part time staff). This takes the Clerk's pay to £13.47/hour.
13. **Finance.**
  - 13.1. **To approve** payment to the Clerk and HM Revenue & Customs totalling £1,109.66 (salary for 1 July 2020 to 30 September 2020; £1,053.78; Back-pay following 2020/21 Pay Agreement: £28.08; homeworking allowance £13.50; Mileage Allowance Payment for 5 June 2020 - 3 September 2020: £14.30).
  - 13.2. **To approve** payment of £33.71 (Postage & Telephones £7.61; Stationery £17.75; VAT £8.35) to the Clerk in reimbursement for items paid on behalf of the Council for 7 June 2020 to 3 September 2020.
  - 13.3. **To approve** payment of £96.00 (£80.00 + £16.00 VAT) to Westcotec Limited in settlement of invoice no 11379 for a replacement battery for the SAM2.
  - 13.4. **To approve** payment of £11.25 (£6.25 + £5.00 VAT) to the Society of Local Council Clerks as part settlement of their invoice 132493, being this Council's share of the cost of the Clerk attending their Virtual National Conference on 12-16 October 2020.
  - 13.5. **To approve** a donation of £75.00 to the Royal British Legion (under the Local Government Act, 1972, s. 137) in relation to the provision of the wreath for the Remembrance Day services.
  - 13.6. **To receive** the Monthly Financial Report.
14. **To decide** on any matters for consideration at next meeting.
15. **To confirm** the date of the next meeting as Thursday, 8 October 2020 at 7.00 p.m. **via video link.**

**Future Meeting dates:**

Thursday, 8 October 2020

Thursday, 12 November 2020  
Thursday, 10 December 2020  
Thursday, 14 January 2021  
Thursday, 11 February 2021  
Thursday, 11 March 2021