

# WRETHAM PARISH COUNCIL

29 November 2017

**Members of the public are invited to attend** a Meeting of Wretham Parish Council to be held in Wretham Village Hall, Church Road, on Thursday, 7 December 2017 at 7.00 p.m. for the purpose of transacting the following business.



Julian Gibson

Clerk to the Council

The Jays, Watton Road, Wretham, Thetford, NORFOLK IP24 1QS (01953 499980)

## Agenda

1. **To consider accepting** the reasons for any apologies for absence.
2. **Declarations of interest** in items on the agenda. Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests or Other Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate in the whole of an agenda item in which they have an Interest. In the interests of transparency, Members may also wish to declare any other interests they have in relation to an agenda item, in support of the seven Nolan Principles, namely Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.
3. **To consider** any applications made by Members for a dispensation to allow them to participate and vote on an agenda item in spite of a Disclosable Pecuniary Interest.
4. **Public participation session.** The Council's Standing Orders allow members of the public to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. This session should not exceed 20 minutes, and members of the public are requested to keep their comments brief. Please note that the Council is unable to make a decision binding in law at this meeting unless the item is already included on the published agenda. It can, though, place the matter on the agenda for discussion at a future meeting.
5. **To confirm** and **sign** the minutes of the meeting held on Thursday, 9 November 2017.
6. **To report** matters arising from the minutes not on the agenda: **for information only.**
7. **To note** that the Clerk is arranging a guided tour of the Stanford Training Area on Wednesday 6 June 2018. The Coach will leave from Wretham Village Hall at 5 p.m. sharp, returning at approximately 9 p.m. Tickets are £12, which includes a donation to military charities. Anybody interested should contact the Clerk.
8. **To receive** Correspondence (available at the meeting).
  - 8.1. War Memorials Trust: *Bulletin* - November 2017.
  - 8.2. Norfolk County Council: *Better Broadband for Norfolk (BBfN) - Breckland Council Highlight Report November 2017.*
  - 8.3. Smaller Authorities Audit Appointments Limited: *Notification of external auditor appointments for the 2017/18 financial year.*

- 8.4. Campaign to Protect Rural England: *Countryside Voice* - Winter 2017.
- 8.5. Campaign to Protect Rural England: *Fieldwork* - Winter 2017.
9. **To receive** confirmation from Breckland Council that the period during which electors might request an election to fill the Casual Vacancy caused by the resignation of Mr Townsend has now elapsed, and that no requests were received. Accordingly the Council may now proceed to fill the vacancy by co-option to take place.
10. **To consider** filling the Casual Vacancy by the co-option of Mr Paul Barley.
11. **To receive** an email from Karen O’Kane, Programme Director - Better Broadband for Norfolk, concerning *Broadband in Wretham*, which seeks to explain why customers were not informed when the Cabinet at Cherry Tree Close went live with Fibre broadband.
12. **To receive** an email from Better Broadband for Norfolk, concerning *Communications Cabinet for Wretham*, which will be located outside Oak House, Watton Road. No date for installation is currently available, but the BBfB Programme is due to complete by the end of March 2020.
13. **To receive** Planning Applications, planning decisions and correspondence, and **to decide** on comments to be made where necessary.
- 13.1. **3PL/2017/1238/HOU: Rushmere, Wretham.** Two storey extension to provide joined Annexe. Refusal of Planning Permission.
- 13.2. **3PL/2017/0706/F: Woodcock Road, Wretham.** Application for Removal of 1no poultry house and erection of 1no new poultry house and egg store.
14. **Finance.**
- 14.1. **To approve** payment to the Clerk and HM Revenue & Customs totalling £886.73 (salary for 1 October 2017 to 31 December 2017: £802.63, plus back pay £21.37, Mileage Allowance Payment for 8 September 2017 - 29 November 2017: £62.73).
- 14.2. **To approve** payment of £11.09 (Postage & telephones: £11.09; Training: £0.75) to the Clerk as reimbursement for items paid on behalf of the Council for 8 September 2017 to 29 November 2017.
- 14.3. **To approve** payment of £494.20 (£411.83 + £82.37 VAT) to Serco in settlement of invoice no. 91420940 for grass cutting on Millennium Row during 2017.
- 14.4. **To approve** payment of £145.70 (£121.42 + £24.28 VAT) to Viking, in settlement of their invoice no. 641523, for stationery items.
- 14.5. **To consider**, and if agreed **to approve** a grant to Wretham Parochial Church Council towards the cost of maintaining the burial grounds in the parish. (Note: £250 is in the budget.)
- 14.6. **To note** that on 14 December 2017 the United Kingdom Debt Management Office will deduct £220.44 fro the Council’s account by direct debit, being the repayment due on the Councils loan.
- 14.7. **To note** that on 7 December 2017 BT will collect £49.08 (£40.90 + £8.18 VAT) from the Council’s account by direct debit in settlement of their bill reference M021 YB, for provision of broadband services.
- 14.8. **To receive** the Monthly Financial Report.
15. **To decide** on any matters for consideration at next meeting.

16. **To confirm** the date of the next meeting as Thursday, 11 January 2018 at 7.00 p.m. in Wretham Village Hall.

**Future Meeting dates:**

Thursday, 11 January 2018  
Thursday, 8 February 2018  
Thursday, 8 March 2018  
Thursday, 12 April 2018  
Thursday, 10 May 2018

Thursday, 14 June 2018  
Thursday, 12 July 2018  
Thursday, 9 August 2018  
Thursday, 13 September 2018  
Thursday, 11 October 2018

Thursday, 8 November 2018  
Thursday, 6 December 2018  
Thursday, 10 January 2019  
Thursday, 14 February 2019  
Thursday, 14 March 2019