

WRETHAM PARISH COUNCIL

2 November 2016

Members of the public are invited to attend a Meeting of Wretham Parish Council to be held in Wretham Village Hall, Church Road, on Thursday, 10 November 2016 at 7.00 p.m. for the purpose of transacting the following business.



Julian Gibson

Clerk to the Council

The Jays, Watton Road, Wretham, Thetford, NORFOLK IP24 1QS (01953 499980)

Agenda

1. **To elect** a Chairman of the Council following the resignation of Councillor Townsend from the post.
2. **To receive** the Chairman's declaration of acceptance of office, or if not then received, to decide when it shall be received.
3. If necessary, **to elect** a Vice-Chairman of the Council.
4. **To consider accepting** the reasons for any apologies for absence.
5. **Declarations of interest** in items on the agenda. Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests or Other Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate in the whole of an agenda item in which they have an Interest. In the interests of transparency, Members may also wish to declare any other interests they have in relation to an agenda item, in support of the seven Nolan Principles, namely Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.
6. **To consider** any applications made by Members for a dispensation to allow them to participate and vote on an agenda item in spite of a Disclosable Pecuniary Interest.
7. **Public participation session.** The Council's Standing Orders allow members of the public to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. This session should not exceed 20 minutes, and members of the public are requested to keep their comments brief. Please note that the Council is unable to make a decision binding in law at this meeting unless the item is already included on the published agenda. It can, though, place the matter on the agenda for discussion at a future meeting.
8. **To confirm** and **sign** the minutes of the meeting held on Thursday, 6 October 2016.
9. **To report** matters arising from the minutes not on the agenda: **for information only.**
 - 9.1. [4.5 Minutes of 8 September 2016] **Broadband.** The Clerk has been assured by Rachael Line, Highway Network Co-ordinator (Better Broadband for Norfolk), that there is no intention to position a new cabinet near the A1075/Peddars Way junction, but it may be that another "box" (underground) may be put there, which should still

allow access by the parishioner's mower. The Clerk was also been advised that the new cabinet which will serve Wretham (reference Great Hockham 2) would be installed by the part of the Trod just south of Illington Road, and this has now been done. When installation is complete (which involves the necessary cabling) people can check to see which cabinet they are served from and the available speeds by going to <https://www.btwholesale.com/includes/adsl/adsl.htm>.

10. **To receive** Correspondence (pre-circulated)
 - 10.1. Mrs H Andrews-Harris: *Copy of letter to Breckland Planning re. Application ref: 3PL/2016/1133/F.*
 - 10.2. Barclays Bank Plc: *Letter re statements.*
 - 10.3. *Clerks & Councils Direct* - November 2016.
 - 10.4. Norfolk County Council: *Highway and Community Ranger Visit* - w/c 5 December 2016.
11. **To receive** Planning Applications, planning decisions and correspondence, and to decide on comments to be made where necessary.
 - 11.1. **3PL/2016/1204/HOU: Peddars, Keepers Corner, Wretham.** Application for Erection of single storey extension following demolition of existing outbuildings. (Extension of response deadline to 11 November agreed by Breckland Council.)
12. **To note** that the Council's Vehicle Activated Sign (Speed Awareness Message - SAM2) was stolen from its post north of the A1075 junction with Peddars Way some time before 16 October. The Clerk has reported the theft to the police and submitted a claim under the insurance policy. As yet the claim has not been agreed, but a replacement will cost £3,050, and the Council will have to pay the £250 excess on the policy.
13. **To receive** an update following the Clerk contacting PC Amy Lucas, Community Engagement Officer. She arranged for the Traffic Management Officer to look at the exit from Hilda Raker Close onto the A1075. He has recommended various measures (SLOW markings and Roundels on the road). He has also provided data from the speed monitoring carried out in Stonebridge in autumn 2015. The Clerk has asked what happens next.
14. **To receive** a letter from the Secretary of Wretham Parochial Church Council advising that the additional £350 grant given by the Council in July 2016 to pay for grass cutting in Illington churchyard was not after all going to be used, as a parishioner had offered to do it without charge, and also making an application for a grant towards the cost of maintenance of the Wretham churchyard, which so far this year had cost over £600. (Note: last year the Council gave £260.)
15. **To consider** accepting a quotation from Serco for a two year agreement for cutting the grass on Millennium Row.
16. **To agree** the budget for 2017/18.
17. **To agree** the Precept for 2017/18.
18. **Finance.**
 - 18.1. **To authorise** signing a cheque for £75 to replace cheque number 100639 issued at the September meeting which was made payable to the Royal British Legion. This has been returned by the Appeal administrator advising that it should now be made payable to The Poppy Appeal.
 - 18.2. **To approve** payment of £482.15 (£401.79 + £80.36 VAT) to Serco in settlement of invoice no. 91315122 for grass cutting on Millennium Row during 2016.

- 18.3. **To approve** payment of £49.08 (£40.90 + £8.18 VAT) to BT in settlement of invoice no. M007 BN for provision of Broadband internet access in Wretham Village Hall.
- 18.4. **To sign** a direct debit authority to BT to cover future bills relating to the provision of Broadband internet access in Wretham Village Hall.
- 18.5. **To receive** the Monthly Financial Report.
19. **To decide** on any matters for consideration at next meeting.
20. **To confirm** the date of the next meeting as Thursday, 8 December 2016 at 7.00 p.m. in Wretham Village Hall.

Future Meeting dates:

Thursday, 8 December 2016	Thursday, 9 February 2017
Thursday, 12 January 2017	Thursday, 9 March 2017