

WRETHAM PARISH COUNCIL

28 November 2019

Members of the public are invited to attend a Meeting of Wretham Parish Council to be held in Wretham Village Hall, Church Road, on Thursday, 5 December 2019 at 7.00 p.m. for the purpose of transacting the following business.



Julian Gibson

Clerk to the Council

The Jays, Watton Road, Wretham, Thetford, NORFOLK IP24 1QS (01953 499980)

Agenda

1. **To consider accepting** the reasons for any apologies for absence.
2. **Declarations of interest** in items on the agenda. Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests or Other Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate in the whole of an agenda item in which they have an Interest. In the interests of transparency, Members may also wish to declare any other interests they have in relation to an agenda item, in support of the seven Nolan Principles, namely Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.
3. **To consider** any applications made by Members for a dispensation to allow them to participate and vote on an agenda item in spite of a Disclosable Pecuniary Interest.
4. **Public participation session.** The Council's Standing Orders allow members of the public to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. This session should not exceed 20 minutes, and members of the public are requested to keep their comments brief. Please note that the Council is unable to make a decision binding in law at this meeting unless the item is already included on the published agenda. It can, though, place the matter on the agenda for discussion at a future meeting.
5. **To confirm** and **sign** the minutes of the meeting held on Thursday, 14 November 2019.
6. **To report** matters arising from the minutes not on the agenda: **for information only.**
 - 6.1. **Bank Signatories.** The Clerk has considered how the £200 compensation payment from Barclays should be fairly divided between the three parishes. He looked at the emails he had sent and totalled up how many related to each, and recommends a split as follows: Roudham & Larling £40, Stow Bedon & Breckles £70, Wretham £90. The other two Councils have been advised and are content.
7. **To receive** correspondence (pre-circulated or available at the meeting).
8. **To receive** an advice letter from Barclays Bank Plc confirming that they have paid £200 in compensation for the various errors committed in carrying out mandate changes for this Council and those for Roudham & Larling and Whinburgh & Westfield, and **to accept** the Clerk's recommendation as to how this should be fairly divided between the three parishes. He has examined the emails he sent, totalled up how many related to each, and recommends a split

as follows: Roudham & Larling £40, Whinburgh & Westfield £70, Wretham £90. The other two Councils have been advised and are content.

9. **To receive** Planning Applications, planning decisions and correspondence, and **to decide** on comments to be made where necessary.
 - 9.1. **3PL/2019/1431/HOU: Covert Cottage, The Park, Wretham.** Removal of garage & erection of side extension.
 - 9.2. **3PL/2019/1447/F: The Estate Office, Larkshall, East Wretham.** Extension to existing pet food warehouse.
10. **To agree** the Budget for 2020/21.
11. **To agree** the Precept for 2020/21.
12. **To agree** a schedule of meeting dates for 2020/21.
13. **Finance.**
 - 13.1. **To approve** payment to the Clerk and HM Revenue & Customs totalling £1,067.56 (salary for 1 October 2019 to 31 December 2019: £1,025.70; payment for use of home as office: £13.50; Mileage Allowance Payment for 6 September 2019 - 29 November 2019: £28.36).
 - 13.2. **To approve** payment of £79.76 (Postage & Telephones: £29.96; Audit & Election Costs (Gift for Internal Auditor): £50.00) to the Clerk in reimbursement for items paid on behalf of the Council for 7 June 2019 to 29 November 2019.
 - 13.3. **To approve** payment of £40.00 to Roudham & Larling Parish Council, being their share of the £200 compensation payment issued by Barclays Bank Plc for the Clerk's time and effort expended as a result of their mishandling of the recent mandate change.
 - 13.4. **To approve** payment of £70.00 to Whinburgh & Westfield Parish Council, being their share of the £200 compensation payment issued by Barclays Bank Plc for the Clerk's time and effort expended as a result of their mishandling of the recent mandate change.
 - 13.5. **To note** that on 16 December 2019 the United Kingdom Debt Management Office Public Works Loan Board will deduct £220.44 from the Council's account by direct debit, being the repayment due on the Council's loan.
 - 13.6. **To receive** the Monthly Financial Report.
14. **To decide** on any matters for consideration at next meeting.
15. **To confirm** the date of the next meeting as Thursday, 9 January 2020 at 7.00 p.m. in Wretham Village Hall.

Future Meeting dates:

Thursday, 9 January 2020

Thursday, 13 February 2020

Thursday, 12 March 2020