

WRETHAM PARISH COUNCIL

2 September 2014

Members of the public are invited to attend a Meeting of Wretham Parish Council to be held in Wretham Village Hall, Church Road, on Thursday, 10 September 2015 at 7.00 p.m. for the purpose of transacting the following business.



Julian Gibson

Clerk to the Council

The Jays, Watton Road, Wretham, Thetford, NORFOLK IP24 1QS (01953 499980)

Agenda

1. **To consider accepting** the reasons for any apologies for absence.
2. **Declarations of interest** in items on the agenda. Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests or Other Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate in the whole of an agenda item in which they have an Interest. In the interests of transparency, Members may also wish to declare any other interests they have in relation to an agenda item, in support of the seven Nolan Principles, namely Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.
3. **To consider** any applications made by Members for a dispensation to allow them to participate and vote on an agenda item in spite of a Disclosable Pecuniary Interest.
4. **Public participation session.** The Council's Standing Orders allow members of the public to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. This session should not exceed 20 minutes, and members of the public are requested to keep their comments brief. Please note that the Council is unable to make a decision binding in law at this meeting unless the item is already included on the published agenda. It can, though, place the matter on the agenda for discussion at a future meeting.
5. **To confirm** and **sign** the minutes of the meeting held on Thursday, 9 July 2015.
6. **To report** matters arising from the minutes not on the agenda: **for information only.**
 - 6.1. [6.2] **Jubilee Trod.** Siding out of the full length of the Trod has now been completed and about half has been surface dressed. They should return w/c 27 July to complete this. However, the Clerk has noticed that the weeds are forcing their way up though the new surface, and questioned whether weed killer was applied before the surface was laid. NCC Highways has said that it was, but they are not permitted to use anything strong enough to be effective. It was confirmed that the Trod is on the schedule for regular weed killing treatment, which should be done any time now.
 - 6.2. [8] **Watton Road, Watton to Stonebridge. Proposed 50 mph speed limit.** County Councillor Ian Monson has said that the 50 mph limit is being considered "because Government asked Local Authorities to review the safety records of rural A roads and

introduce the limit on sectors of road where the fatality and injury rate was above the average level. The A1075 between Wretham and Watton is a fast road with numerous bends, junctions and access points. It has a long record of poor safety due predominantly to high speeds, which has to be improved, so in the interests of all road users the imposition of 50 mph limit will be mandatorily triggered. The notifications we have received are more an advanced notification for information rather than a consultation so I hope your Parish Councils will accept them as such.” NCC Highways has also written a detailed response, making it clear that they intend to go ahead with their proposal whatever objections are raised.

- 6.3. [13, Minutes of 25 June 2015] **New notice boards.** The Chairman and Clerk, with the assistance of Mr Jonathan Ford, have now erected the notice boards in West Wretham and Illington. The Clerk will submit an end of project report to the Big Lottery Fund which provided the finance.

7. **To receive** Correspondence (pre-circulated)

- 7.1. Barclays Bank Plc: *Your Community Account Statement* - 30 May - 30 June 2015.
7.2. Barclays Bank Plc: *Your Active Saver Account Statement* - 1 May - 30 June 2015.
7.3. Michael Corrie Esq.: *Letter of thanks.*
7.4. Elizabeth Truss MP: *News release re tickets to Battle of the Somme commemoration.*
7.5. Norfolk Wildlife Trust: *Various documents relating to the Churchyard Conservation Scheme.*
7.6. Senior Adviser to Elizabeth Truss MP: *Email re Royal Mail problem.*
7.7. Breckland Council: *Payment Remittance* - Glass recycling compensation.
7.8. Campaign to Protect Rural England: *Countryside Voice* - Summer 2015.
7.9. Campaign to Protect Rural England: *Fieldwork* - Summer 2015.
7.10. HM Revenue & Customs: *Outstanding expenses and benefits forms P11D and P11D(b): you need to act now to minimise or avoid penalties.*
7.11. Barclays Bank Plc: *Your Community Account Statement* - 1-31 July 2015.
7.12. Barclays Bank Plc: *Your Active Saver Account Statement* - 1-31 July 2015.
7.13. Norfolk County Council: *highway and Community Ranger Visit* - w/c 14 September 2015.
7.14. Barclays Bank Plc: *Confirmation of Signing Arrangement Amendments.*
7.15. Mid Norfolk Citizens' Advice Bureau: *Appeal letter.*
7.16. Planning Services, Breckland Council: *Letter re: contributions from developers for open space/pay equipment.*

8. **To receive** Planning Applications, planning decisions and correspondence (including any detailed below), and to decide on comments to be made where necessary.

- 8.1. **3PL/2015/0896/F: Larkshall, Thetford Road.** Application for The replacement of 3no. Antennas and the installation of 2no. 0.3m dishes and 1no. 0.6m dish. The development also comprises the replacement of the existing 2 metre tapered tower section with a parallel tower extension and headframe and ancillary development thereto. **To note** that the Clerk has responded “no objection” under his delegated authority.
- 8.2. **3PL/2015/0663/F: 6 Hall Farm Cottages, Low Road, Illington.** 2 storey side extension proposed. Minor internal alterations. Planning Permission dated 10 July 2015.
- 8.3. **3OB/2015/0009/OB: Stonebridge Camp, Thetford Road.** Application to Modify S106 of 3TL/2015/0030/TL to allow works to commence prior to details of a sale to a registered provider being submitted.

9. **To receive** confirmation from the Chairman that he has carried out an Annual Appraisal of the Clerk's performance, assessing it as being fully satisfactory, and **to agree** his recommendation that, in accordance with his contract, w.e.f. 17 July 2015 he is awarded an additional Spinal Column Point to take him to SCP 24, which would increase his pay rate by 35.4p/hour or £84.96 p.a., making the total salary £2,685.60 p.a. This increase is within the planned budget.
10. **To receive** the External Auditor's report for the year ended 31 March 2015.
11. **Finance.**
- 11.1. **To approve** payment to the Clerk and HM Revenue & Customs totalling £785.23 (salary for 1 July 2015 to 30 September 2015: £667.75; Mileage Allowance Payment for 13 June 2015 - 2 September 2015: £117.48 (of which £5.12 is the VAT element)).
- 11.2. **To approve** payment of £70.00 to Norfolk Parishes Training Partnership in settlement of invoice no. 15155 being the cost of the Chairman attending a Chairmanship Training Course.
- 11.3. **To approve** payment of £75.00 to Breckland Council in settlement of invoice no. 767437 for the uncontested election on 7 May 2015.
- 11.4. **To receive** the Monthly Financial Report.
12. **To decide** on any matters for consideration at next meeting.
13. **To confirm** the date of the next meeting as Thursday, 8 October 2015 at 7.00 p.m. in Wretham Village Hall.

Future Meeting dates:

Thursday, 8 October 2015	Thursday, 10 December 2015	Thursday, 11 February 2016
Thursday, 12 November 2015	Thursday, 7 January 2016	Thursday, 10 March 2016