

WRETHAM PARISH COUNCIL

Minutes of a Meeting of Wretham Parish Council held on Thursday, 10 February 2022 at 7.00 p.m. in Wretham Village Hall, Church Road.

Present: Councillors: Harold Smith (Chairman), Paul Barley, Cllr. Paul Barnard, Jonathan Ford.
Clerk: Julian Gibson.

Absent: Cllr. Sharon Ford.

The meeting scheduled for 13 January 2022 did not take place.

- 1 **Apologies for absence.** It was **resolved** to accept the reason for the apology for absence offered by Cllr. Sharon Ford.
- 2 **Declarations of interest.** None
- 3 **Dispensations.** None.
- 4 **Public participation session.** Simon Wood, Director of Planning and Building Control for Breckland Council, joined the meeting to provide an update on the action his Council was taking with regard to the unauthorised development at 4 Manor Farm Cottages, and to answer questions from the Council and residents. District Cllr. Phil Cowen said that Serco would soon be writing to all households to explain some reorganisation of waste collections, which would involve changes in collection days in some areas (but probably not Wretham). The Council and members of the public expressed their congratulations for the way the service had been maintained during the pandemic, and the Clerk was asked to send thanks to Serco.
- 5 **Minutes.** The minutes of the meeting held on Thursday, 9 December 2021 were **confirmed**, and **signed** by the Chairman.
- 6 **Matters arising.**
 - 6.1 [6.1] **Trod outside Stonebridge Camp/Mill Stone Green.** NCC Highways have now started covering the section of the old trod to encourage pedestrians' safer passage on the newly installed asphalted footway. The Clerk had persuaded them to reverse their refusal to do anything about connecting the section of the old road from the corner of Windmill Lane to the crossing point, and thus eliminate the dangerous slippery slope which has been left at the moment, and is pushing to get that done sooner rather than later.
 - 6.2 [13] **War Memorial.** Cllr. Barley said he would be willing to take over responsibility with regard to the Memorial as discussed at the last meeting, which was welcomed.
- 7 **Correspondence.** The following correspondence was **received**:
 - 7.1 *Clerks & Councils Direct - January 2022.*
 - 7.2 *Barclays Bank Plc: Your Business accounts - at a glance - Your balances as at 31 December 2021.*
 - 7.3 *Barclays Bank Plc: Your Community Account - 1-31 December 2021.*
 - 7.4 *Barclays Bank Plc: Your Active Saver Account - 30 October - 31 December 2021.*
 - 7.5 *Norfolk County Council: Highways Act 1980 section 31 (6) - Land surrounding Wretham House and Wretham Hall Stud in the Parish of Wretham.*
 - 7.6 *Norfolk County Council: Highways Act 1980 section 31 (6) - Land at Manor Farm and Fruit Farm in the Parish of Wretham.*
 - 7.7 *Norfolk County Council: Highways Act 1980 section 31 (6) - Land at Thorpe Farm and adjoining land in the Parish of Wretham.*
 - 7.8 *Norfolk Constabulary: Community Update - January 2022.*
- 8 **Planning.**
 - 8.1 **3PL/2021/1647/HOU: 3 Mill Stone Green.** Construction of single storey rear extension with mono pitched roof. It was **noted** that, after consultation with members the Clerk has responded, "No objections", using his delegated powers, and Planning Permission dated 21 January 2022 was **received**.



- 8.2 **3PL/2022/0002/HOU: Fruit Farm, Access Roads in and around Wretham Park.** Single Storey Side Extension and Internal Alterations. It was **noted** that, after consultation with members, the Clerk has responded, "No objections", using his delegated powers.
- 8.3 **3PL/2022/0043/F: Brick Kiln Farm, Woodcock Road.** Erection of one dwelling and attached garage for a poultry site manager. It was **resolved** that the Council had no objections.
- 9 **HM The Queen's Platinum Jubilee.** The Clerk reported that, in addition to the tree the Council is having planted on Letchmere Corner to celebrate this event, the church was planning a tea at Wretham Lodge, and the Lunch Club a special lunch in the Village Hall. The Hall Trustees had advertised a meeting at which the possibility of other events could be considered, and the Hall had also been offered free of charge to anybody would wanted to organise an event, but this had not been taken up. It was also suggested that many residents would want to celebrate with families elsewhere, so the Council **agreed** there was not sufficient interest to justify promoting any other event.
- 10 **"Covid" Memorial plaque.** Cllr. Barnard reported that he had affixed the plaque to the top of the Village Sign plinth. Whilst there, he had applied a coat of preservative to the sign's post.
- 11 **Financial Regulations.** The Council's Financial Regulations were **reviewed** and amendments **agreed**.
- 12 **Asset Register.** The Asset Register was **reviewed** and the valuations for insurance purposes **agreed**.
- 13 **Risk Assessment.** The Council's Risk Assessment was **reviewed** and amendments **agreed**.
- 14 **System of Internal Control.** The Council **reviewed** and **approved** its system of internal control.
- 15 **Future Meetings.** A schedule of meetings of the Council for 2022-23 was **agreed**.
- 16 **Finance.**
- 16.1 **Clerk's salary.** It was **resolved** that cheques numbered 100814 & 100815 totalling £1,115.88 (salary for 1 January 2022 to 31 March 2022: £1,053.78; Homeworking Allowance: £13.50; Mileage Allowance for 28 November 2021 - 3 February 2022: £28.60; Telephone Allowance: £20.00) be signed. (*Local Government Act 1972 s. 112(2)*)
- 16.2 **Credits.** Receipt of the following credit was noted: Barclays Bank Plc - Interest - £0.52 - 31 December 2021.
- 16.3 **Monthly Financial Report.** The report for the month ending 31 January 2022 was **received**.
- 17 **Matters for consideration at next meeting.** None.
- 18 **Next meeting.** The next meeting of the Parish Council will be on Thursday, 10 March 2022, at 7.00 p.m. in Wretham Village Hall.

Confirmed:

Harold Smith (Chairman)

10 March 2022

Future Meeting dates:

Thursday, 10 March 2022	Thursday, 11 August 2022	Thursday, 8 December 2022
Thursday, 14 April 2022	Thursday, 8 September 2022	Thursday, 12 January 2023
Thursday, 12 May 2022	Thursday, 13 October 2022	Thursday, 9 February 2023
Thursday, 9 June 2022	Thursday, 10 November 2022	Thursday, 9 March 2023
Thursday, 14 July 2022		