

WRETHAM PARISH COUNCIL

Minutes of a Meeting of Wretham Parish Council held on Thursday, 10 December 2020 at 7.00 p.m. This was a virtual on-line meeting.

**Present: Councillors: Harold Smith (Chairman), Paul Barnard, Sharon Ford.
Clerk: Julian Gibson**

- 1 **Apologies for absence.** It was resolved to accept the reason for absence offered by Cllr. Jon Ford.
- 2 **Declarations of interest.** None
- 3 **Dispensations.** None.
- 4 **Public participation session.** None.
- 5 **Minutes.** The minutes of the meeting held on Thursday, 12 November 2020 were **confirmed** and **signed** by the Chairman.
- 6 **Matters arising.** None.
 - 6.1 [4] **Deer sign.** Thanks to intervention by NCC Cllr. Eagle, the Highway Engineer has now agreed to all the proposed locations. The Clerk has passed this information to Westcotec so they can make out and send their invoice. The Chairman & Clerk will then sign the Memorandum of Agreement, and send this to NCC for counter-signature, when the payment will be made. The order can then be formally placed (although Westcotec has already confirmed that the sign is awaiting collection), the new posts and extensions dealt with by Westcotec, and the sign can be brought into use.
- 7 **Correspondence.** The following correspondence was **received**:
 - 7.1 Campaign to Protect Rural England: *Countryside Voices* - Autumn/Winter 2020.
 - 7.2 Barclays Bank Plc: *Your business accounts - at a glance* - Your balances on 30 November 2020.
 - 7.3 Barclays Bank Plc: *Your Community Account* - 31 October - 30 November 2020.
- 8 **Planning.**
 - 8.1 **3PL/2020/1258/F: C & D Foods (Larkshall) Limited, Larkshall, East Wretham.** Single storey extension to join existing intake building. It was **noted** that, after consultation with all members, the Clerk has responded "No objections" using delegated powers.
 - 8.2 **3OB/2020/0014/OB: Stonebridge Camp, Thetford Road.** Modify Affordable Housing Requirement on pp 3TL/2011/0030/TL. Planning Permission dated 18 November 2020 was **received**.
 - 8.3 **3OB/2020/0031/OB: Stonebridge Camp, Thetford Road.** Discharge of Planning Obligation on 3TL/2011/0030/TL Approval of open space works details and specification, as per accompanying plans. Planning Permission dated 18 November 2020 was **received**.
 - 8.4 **3PL/2020/0305/VAR: Stonebridge Camp, Thetford Road.** Variation of Condition 1 & 7 on 3PL/2016/0939/VAR. Replace drawing 'Proposed Site Plan 2364-002 Rev M' with drawing 'Proposed Site Plan 2364-002 Rev O (subsequently changed to Rev R)'. It was **noted** that Consent was granted on 23 November 2020.
- 9 **Defibrillator.** An update from the Clerk was **received**, in which he reported that he had asked *Awards for All* about the chances of a grant for a defibrillator being agreed at the present time, but been told that, as they were dealing exclusively with COVID-19 related projects, this would be refused. He was, though, aware that, although the *Cynthia Della Hoy's Croxton Charity* specifically mentions Croxton, the charity was able to provide grants to projects "in the local neighbourhood of the village". So, having consulted with Members, he submitted a grant application to the charity Trustees. He was able to report that the charity Trustees had agreed to a grant of £1,500 towards the project. The Council expressed its thanks to the Trustees, and

then **considered** proceeding with the purchase and installation using Council reserves to fund the shortfall. This was **agreed**, and the Clerk was instructed to set the project in motion, and also advise the Chairman of the Village Hall Trustees.

10 Budget 2021/22. The Clerk presented a draft budget for 2021/22 which was adjusted to take into account the earlier decisions regarding the defibrillator, and then **approved**.

11 Precept 2021/22. It was **agreed** to fix the Precept for 2021/22 at £7,650. This represented an increase of £550 to partly offset the impact of the planned purchase of the defibrillator. However, as the number of Band D equivalents has risen (meaning that the precept is spread across more payers) there will be only minimal change to the parish council part of their total Council Tax.

12 Finance.

12.1 Clerk's salary. It was **resolved** that cheques numbered 100781 & 100782 totalling £1,110.18 (salary for 1 October 2020 to 31 December 2020 £1,053.78; homeworking allowance £13.50; Mileage Allowance Payment for 4 September 2020 - 2 December 2020: £42.90.) to the Clerk and HM Revenue & Customs be signed. (*Local Government Act 1972 s. 112(2)*)

12.2 Clerk's reimbursement. It was **resolved** that cheque number 100783 for £19.44 (Postage & Telephones £12.24; VAT £7.20) to the Clerk be paid, in reimbursement for items paid on behalf of the Council for 4 September 2020 to 2 December 2020. (*Local Government Act 1972 s.111*)

12.3 Grass cutting. It was **resolved** that cheque number 100784 for £518.92 (£432.43 + £86.49 VAT) to Serco be signed, in settlement of invoice no. 91728208 for grass cutting for March - October 2020. (*Public Health Act 1875 s.164*)

12.4 Publications. It was **resolved** that cheque number 100785 for £29.99 to LexisNexis be signed, being this council's share of order no. AB000053 for purchase of *Arnold-Baker on Local Council Administration -12th Edition*. (*Local Government Act 1972, s.111*)

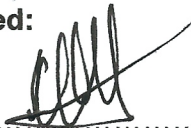
12.5 Loan repayment. It was **noted** that on 14 December 2020 the United Kingdom Debt Management Office PWLB lending facility will deduct £220.44 from the Council's account by direct debit, being the repayment due on the Council's loan. (*Local Government Act 1972 s.111*)

12.6 Monthly Financial Report. The report for the month ending 30 November 2020 was received.

13 Matters for consideration at next meeting. None.

14 Next meeting. The next meeting of the Parish Council will be on **Thursday, 14 January 2021, at 7.00 p.m. via video link.**

Confirmed:



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Harold Smith (Chairman)

14 January 2021

Future Meeting dates:

Thursday, 14 January 2021

Thursday, 11 February 2021

Thursday, 11 March 2021