

WRETHAM PARISH COUNCIL

3 November 2022

Members of the public are invited to attend a Meeting of Wretham Parish Council to be held in Wretham Village Hall, Church Road on Thursday, 10 November 2022 at 7.00 p.m. for the purpose of transacting the following business.



Julian Gibson

Clerk to the Council

The Jays, Watton Road, Wretham, Thetford, NORFOLK IP24 1QS (01953 499980)

Agenda

1. **To consider accepting** the reasons for any apologies for absence.
2. **Declarations of interest** in items on the agenda. Members are reminded that they should declare any new Disclosable Pecuniary Interests or Other Interests that are not currently included in the Register of Interests, and that under the Code of Conduct they are not to participate in the whole of an agenda item in which they have an Interest. In the interests of transparency, Members may also wish to declare any other interests they have in relation to an agenda item, in support of the seven Nolan Principles, namely Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.
3. **To consider** any applications made by Members for a dispensation to allow them to participate and vote on an agenda item in spite of a Disclosable Pecuniary Interest.
4. **Public participation session.** The Council's Standing Orders allow members of the public to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. This session should not exceed 20 minutes, and members of the public are requested to keep their comments brief. Please note that the Council is unable to make a decision binding in law at this meeting unless the item is already included on the published agenda. It can, though, place the matter on the agenda for discussion at a future meeting.
5. **To confirm** and **sign** the minutes of the Meeting held on Thursday, 13 October 2022.
6. **To report** matters arising from the minutes not on the agenda: **for information only.**
 - 6.1. [4.3] **4 Manor Cottages fence on highway land.** The NCC Highway Engineer has confirmed that a Notice has been sent and that he has met the owner, who said he would remove the laurel hedge and fencing, to comply with the Notice to restore the Highway boundary within three months. The Engineer has confirmed that this is not a matter that can be ignored with impunity.
 - 6.2. [4.5] **Relocation of dog waste bin.** Breckland Council has agreed to the bin being relocated to a position in Church Road opposite the entrance to the Village Hall. The Clerk is waiting to hear back from NCC as it will be on highways land.
7. **To receive** the following correspondence (available at the meeting, *distributed by email):
8. **To receive** Planning Applications, planning decisions and correspondence, and **to decide** on comments to be made where necessary.
 - 8.1. **3PL/2022/1135/F: Land adjacent to 10 Manor Cottages, Church Road.** Amendment to approved application (3PL/2018/1498/F) to be two detached properties.

- 8.2. **3PL/2022/1168/HOU: 4 Mill Stone Green.** Single storey rear extension to enlarge kitchen. Conversion of roof space to Bedroom and ensuite facilities with Velux rooflights.
- 8.3. **3PL/2022/1177/F: 4 Manor Cottages, Church Road.** Retrospective planning application relating to the relocation of stable buildings, improvements to the access and associated works.
- 8.4. **3PL/2022/1212/HOU: 4 Manor Cottages, Church Road.** Proposed single storey extension to create a kitchen with balcony over and associated works. **Note:** At time of sending Agenda, this item appears on the Breckland website but with no documents, and no advice has been sent to the Council.
- 8.5. **3PL/2022/1064/LU: Stoneacre, Hockham Road.** Single storey lean-to extension to rear of existing dwelling with Velux windows to sloping roof - Certificate of Lawfulness (Proposed). **To note** that this application has been refused because Permitted Development rights have previously been removed from the property under planning permission 3PL/2002/0553/D.
- 8.6. **3PL/2022/1082/HOU: Long Coggles, The Park.** Replacement timber door and window joinery, internal perimeter wall insulation, new door and window openings and general internal alterations and improvements to the existing mid-terrace thatched dwelling.
- 8.7. **3PL/2022/1083/LB: Long Coggles, The Park.** Replacement timber door and window joinery, internal perimeter wall insulation, new door and window openings and general internal alterations and improvements to the existing mid-terrace thatched dwelling.
9. **To receive** a note from the National Association of Local Councils confirming that the 2022-23 National Salary Award has been agreed at a flat rate of an additional £1.00/hour across all grades, meaning that the Clerk's salary will rise to £14.75/hour, or £4,602 p.a.
10. **Finance**
 - 10.1. **To approve** payment of £389.18 (£324.32 + £64.86 VAT) to Serco for grass cutting during 2022. (Note: this has been reduced as only six cuts took place during the year.)
 - 10.2. **To receive** the Monthly Financial Report.
11. **To decide** on any matters for consideration at next meeting.
12. **To confirm** the date of the next meeting as Thursday, 8 December 2022 at 7.00 p.m. in Wretham Village Hall.

Scheduled future Meeting dates:

Thursday, 8 December 2022
Thursday, 12 January 2023
Thursday, 9 February 2023
Thursday, 9 March 2023