

# WRETHAM PARISH COUNCIL

3 March 2016

**Members of the public are invited to attend** a Meeting of Wretham Parish Council to be held in Wretham Village Hall, Church Road, on Thursday, 10 March 2016 at 7.00 p.m. for the purpose of transacting the following business.



Julian Gibson

Clerk to the Council

The Jays, Watton Road, Wretham, Thetford, NORFOLK IP24 1QS (01953 499980)

## Agenda

1. **To consider accepting** the reasons for any apologies for absence.
2. **Declarations of interest** in items on the agenda. Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests or Other Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate in the whole of an agenda item in which they have an Interest. In the interests of transparency, Members may also wish to declare any other interests they have in relation to an agenda item, in support of the seven Nolan Principles, namely Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.
3. **To consider** any applications made by Members for a dispensation to allow them to participate and vote on an agenda item in spite of a Disclosable Pecuniary Interest.
4. **Public participation session.** The Council's Standing Orders allow members of the public to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. This session should not exceed 20 minutes, and members of the public are requested to keep their comments brief. Please note that the Council is unable to make a decision binding in law at this meeting unless the item is already included on the published agenda. It can, though, place the matter on the agenda for discussion at a future meeting.
5. **To confirm** and **sign** the minutes of the meeting held on Thursday, 11 February 2016.
6. **To report** matters arising from the minutes not on the agenda: **for information only.**
  - 6.1. [6.2] **Transparency Fund.** The Village Hall committee has agreed that the Council should arrange for an internet connection in the Hall.
  - 6.2. [10] **Millennium Row.** The Clerk has as requested purchased a Field Maple which he, Councillor Townsend and Mr Phil Foster would plant in position 10 of Millennium Row to replace the one that had died. They also inserted new posts for the labels for two trees to replace those which had rotted.
7. **To receive** Correspondence (pre-circulated)
  - 7.1. Norfolk County Council: *NHS Health Checks campaign.*
  - 7.2. Norfolk Association of Local Councils: Service to Members update.

- 7.3. Norfolk Association of Local Councils: What we do for our Councils.
- 7.4. Norfolk Association of Local Councils: Café Clusters.
- 7.5. County Officer, Norfolk Association of Local Councils: *Letter re. Election to Executive Committee.*
- 7.6. Tower Mint Limited: *HM Queen Elizabeth II 90<sup>th</sup> birthday commemorative medal for schools and councils.*
- 7.7. *Clerks & Councils Direct* - March 2016.
- 7.8. Norfolk County Council: *The Norfolk County Council Local List for Validation of Planning Applications Consultation Draft 2016: Invitation to make Representations.*
- 7.9. Forestry Commission: *New Forest Design Plan for Hockham statutory consultation.*
8. **To receive** Planning Applications, planning decisions and correspondence, and to decide on comments to be made where necessary.
  - 8.1. **3PL/2015/1446/LB: Dog and Partridge Public House, Watton Road.** Application for listed building consent to Create disabled access to the dining room. Notice of Appeal (ref: APP/F2605/Y/16/3144588) against non-determination of the application dated 24 February 2016.
  - 8.2. **3DM/2016/0001/DEM: Wretham Camp, Croxton Road.** Application for Demolition of buildings 12 & 13 B and the removal of eleven foundation slabs (permitted development).
9. **To consider** recommending to parishioners that they should register an interest in getting a superfast broadband service with BT (<http://www.superfast-openreach.co.uk/expression-gen.aspx>), Virgin (<https://cablemystreet.virginmedia.com/#!/register>), and WiSpire (<https://wispire.co.uk/register-interest/>). These companies require a specific number of people to register interest before they will even enter into a discussion about the possibility of providing broadband, so it would be a good way to identify the level of interest, without any commitment at this stage.
10. **Finance.**
  - 10.1. **To approve** payment of £482.15 (£401.79 + £80.36 VAT) to Serco in settlement of invoice no. 91239488 for grass cutting.
  - 10.2. **To approve** payment of £450.12 to Joy Townsend for setting up a new Village Website capable of displaying all the Council documents required by the Transparency Code, including the website cost and uploading documents each month for 2015-16. **Note:** this has been funded by the grant from the Transparency Fund.
  - 10.3. **To approve** payment of £55.88 (£46.57 + £9.31 VAT) to Joy Townsend in reimbursement for her having paid the invoice from Wix.com dated 15 February 2016 for the new Village Website. **Note:** the Council will be able to apply for a grant from the Transparency Fund for this in the next financial year.
  - 10.4. **To approve** payment of £48.36 (£11.22 Postage & Telephones; £30.85 Millennium Row tree; £6.29 VAT) to the Clerk as reimbursement for items paid on behalf of the Council for 3 December 2015 to 3 March 2016.
  - 10.5. **To receive** the Monthly Financial Report.
11. **To decide** on any matters for consideration at next meeting.
12. **To confirm** the date of the next meeting as Thursday, 14 April 2016 at 7.00 p.m. in Wretham Village Hall.

**Future Meeting dates:**

Thursday, 14 April 2016	Thursday, 11 August 2016	Thursday, 8 December 2016
Thursday, 12 May 2016*	Thursday, 8 September 2016	Thursday, 12 January 2017
Thursday, 9 June 2016	Thursday, 6 October 2016	Thursday, 9 February 2017
Thursday, 14 July 2016	Thursday, 10 November 2016	Thursday, 9 March 2017

\* Annual Parish Meeting & Annual Meeting of the Parish Council