

WRETHAM PARISH COUNCIL

Minutes of a Meeting of Wretham Parish Council held on Thursday, 28 May 2020 at 7.00 p.m.
This was a virtual on-line meeting.

Present: Councillors: Harold Smith (Chairman), Paul Barley, Paul Barnard, Jon Ford,
Sharon Ford.
Clerk: Julian Gibson

- 1 Apologies for absence. None.
- 2 Declarations of interest. None
- 3 Dispensations. None.
- 4 Public participation session. None.
- 5 Minutes. The minutes of the meeting held on Thursday, 9 April 2020 were **confirmed** for retrospective signing by the Chairman of the next face-to-face meeting of the Council.
- 6 Matters arising.
 - 6.1 [9] **Defibrillator grant application.** Since publication of an appeal for support from residents in *Wretham Village News* only a handful of residents have responded. All are in support but even if one adds-in all the Council and the Hall Trustees, it is still only a very small proportion of the residents. Members agreed to canvass for support, whilst observing social distancing.
- 7 **Correspondence.** Receipt of the following correspondence was **acknowledged**:
 - 7.1 Campaign to Protect Rural England: *Countryside Voices* - Spring 2020.
 - 7.2 Campaign to Protect Rural England: *Fieldwork* - Spring 2020.
 - 7.3 Barclays Bank Plc: *Your Business accounts - at a glance* - Your balances on 31 March 2020.
 - 7.4 Barclays Bank Plc: *Your Community Account statement* - 29 February - 31 March 2020.
 - 7.5 Barclays Bank Plc: *Your Active Saver Account statement* - 29 February - 31 March 2020.
 - 7.6 Information Commissioner's Office: *Certificate of registration under the Freedom of Information Act 2000* - End date 19 April 2021.
 - 7.7 The Pensions Regulator: *Have you worked out your legal duties?*
 - 7.8 Came & Company: *Wretham Parish Council - Pen - Insurance Renewal.*
 - 7.9 AXA: *Your policy schedule.*
 - 7.10 Came & Company: *Terms of Business.*
 - 7.11 Came & Company: *Certificate of Employers' Liability Insurance.*
 - 7.12 Came & Company: *Statement of Demand and Needs.*
 - 7.13 AXA: *Council Commercial Combined Policy Schedule.*
 - 7.14 AXA *Your statement of fact.*
 - 7.15 AXA: *Changes to your Council Combined Policy.*
 - 7.16 The Pensions Regulator: *Automatic enrolment duties: Acknowledgement of re-declaration of compliance.*
 - 7.17 The Local Government Boundary Commission for England: *Important update on Norfolk electoral review* - Now expect "implementation date for Norfolk's new electoral arrangements will be 2025, not 2021."
 - 7.18 *Clerks & Councils Direct* - May 2020.
 - 7.19 Barclays Bank Plc: *Your Business accounts - at a glance* - Your balances on 30 April 2020.
 - 7.20 Barclays Bank Plc: *Your Community Account statement* - 1-30 April 2020.
 - 7.21 Barclays Bank Plc: *Your Active Saver Account statement* - 1-30 April 2020.
 - 7.22 Age UK Norfolk: *Letter of thanks for grant.*
 - 7.23 Barclays Bank Plc: *The interest rate on your savings account is changing,*

8 Planning.

- 8.1 **3OB/2020/0014/OB: Stonebridge Camp, Thetford Road.** Modify Affordable Housing Requirement on pp 3TL/2011/0030/TL. The Clerk reported that he had noticed that there was still no documentation on the Breckland website, and had contacted the Officer dealing with the case asking how this could be considered to be a public consultation. As a result a new consultation email had been sent, with a response deadline of 18 June. In view of this, it was **agreed** to delay responding until the next Council meeting, by when the report from the Breckland assessor might be available. The Clerk was told that he had made an initial response, asking a long list of questions which had been sent to the applicant, whose response was still awaited.
- 8.2 **3PL/2020/0329/HOU: Wretham Manor, Church Road.** Replacement of 6 no. 1st floor windows. Planning Permission dated 4 May 2020 was **received**.
- 8.3 **3PL/2020/0330/LB: Wretham Manor, Church Road.** Replacement of 6 no. 1st floor windows. Listed Building Consent dated 4 May 2020 was **received**.

9 **Declaration with the Pensions Regulator.** It was **noted** that on 23 April 2020 the Clerk re-declared the Council with the Pensions Regulator as required under the Pensions Act 2008.

10 **Receipts & Payments Account.** The Receipts and Payments Account for the year 2019-2020 was **approved** and the Clerk will arrange for it to be **signed** by the Chairman.

11 Finance.

- 11.1 **Subscriptions.** It was **resolved** that cheque number 100766 for £34.80 (£29.00 + £5.80 VAT) to the Clerk be signed, in reimbursement of his having paid Speednames for the renewal of the wretham.net Domain Name for the year ending 16 June 2021. (*Local Government Act 1972 s.111*).
- 11.2 **Subscriptions.** It was **resolved** that cheque number 100767 for £54.37 to the Society of Local Council Clerks be signed, being this Council's share of the Clerk's membership subscription for the year ending 31 May 2021. (*Local Government Act 1972 s.143*)
- 11.3 **Insurance.** It was **resolved** that cheque number 100768 for £399.12 to Came & Company be signed, in settlement of their invoice dated 28 April 2020, being the renewal of the Council's insurance for the year ending 31 May 2021, the final year of a three-year long-term agreement. (*Local Government Act 1972 s.111 & 140(1)*)
- 11.4 **Hire of venue.** It was **resolved** that cheque number 100769 for £76.00 to Wretham Village Hall be signed, in settlement of invoice no. 80 for hire of the Hall for meetings during the year 2019/20. (*Local Government Act 1972 s. 132*)
- 11.5 **Loan repayment.** It was **noted** that on 15 June 2020 the United Kingdom Debt Management Office PWLB lending facility will deduct £220.44 from the Council's account by direct debit, being the repayment due on the Council's loan. (*Local Government Act 1972 s.111*)
- 11.6 **Credits.** Receipt of the following credit was **noted**:
- 11.6.1 Breckland Council - Precept - £3,550.00 - 7 April 2020.
- 11.7 **Monthly Financial Report.** The report for the month ending 30 April 2020 was **received**.

12 Matters for consideration at next meeting.

- 12.1 AGAR, etc.



12.2 Recycling credits.

13 Next meeting. The next meeting of the Parish Council will be on **Thursday, 11 June 2020,** at **7.00 p.m.** via **video link.**

Because of the difficulties in signing minutes as required by The Local Government Act 1972, Sch, 12 para 41(1), these minutes were approved by the Council at its meeting on 11 June 2020, and later signed by the ~~Chairman~~ of the meeting held on 8 October 2020.

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Harold Smith, Chairman

Future Meeting dates:

Thursday, 11 June, 2020	Thursday, 8 October 2020	Thursday, 14 January 2021
Thursday, 9 July 2020	Thursday, 12 November 2020	Thursday, 11 February 2021
Thursday, 13 August 2020	Thursday, 10 December 2020	Thursday, 11 March 2021
Thursday, 10 September 2020		