

WRETHAM PARISH COUNCIL

6 June 2019

Members of the public are invited to attend a Meeting of Wretham Parish Council to be held in Wretham Village Hall, Church Road, on Thursday, 13 June 2019 at 7.00 p.m. for the purpose of transacting the following business.



Julian Gibson

Clerk to the Council

The Jays, Watton Road, Wretham, Thetford, NORFOLK IP24 1QS (01953 499980)

Agenda

1. **To consider accepting** the reasons for any apologies for absence.
2. **Declarations of interest** in items on the agenda. Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests or Other Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate in the whole of an agenda item in which they have an Interest. In the interests of transparency, Members may also wish to declare any other interests they have in relation to an agenda item, in support of the seven Nolan Principles, namely Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.
3. **To consider** any applications made by Members for a dispensation to allow them to participate and vote on an agenda item in spite of a Disclosable Pecuniary Interest.
4. **Public participation session.** The Council's Standing Orders allow members of the public to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. This session should not exceed 20 minutes, and members of the public are requested to keep their comments brief. Please note that the Council is unable to make a decision binding in law at this meeting unless the item is already included on the published agenda. It can, though, place the matter on the agenda for discussion at a future meeting.
5. **To confirm** and **sign** the minutes of the meeting held on Thursday, 9 May 2019.
6. **To report** matters arising from the minutes not on the agenda: **for information only.**
7. **To receive** Correspondence (available at the meeting).
 - 7.1. Norfolk Constabulary: *All Saints & Wayland* - May 2019.
 - 7.2. Norfolk Constabulary: *How to contact us* - *Attleborough Safer Neighbourhood Team.*
 - 7.3. Norfolk Constabulary: *Our Priorities* - *Attleborough Safer Neighbourhood Team.*
 - 7.4. Cane & Company: *Wretham Parish Council Insurance* - *Effective dates: 1 June 2019 for 12 months.*
 - 7.5. Cane & Company: *To whom it may concern.*
 - 7.6. AXA Insurance UK Plc: *Certificate of Employers' Liability Insurance.*
 - 7.7. AXA Insurance UK: *Your policy schedule.*
 - 7.8. Environment Agency: *Consultation - Draft National Flood and Coastal Erosion Risk Management Strategy for England.*

- 7.9. Breckland Council: *Breckland Local Plan and Policies Maps - The Town and Country Planning (Local Planning) (England) Regulations 2012 - Notification of re-consultation on all Main Modifications to the Breckland Local Plan - 30 May 2019 - 5 p.m. 12 July 2019.* Information Commissioner's Office: *Paying the data protection fee.*
- 7.11. Breckland Council: *Introductory letter from Sam Chapman-Allen, new Leader of Breckland Council.*
8. **To receive** Planning Applications, planning decisions and correspondence, and **to decide** on comments to be made where necessary.
- 8.1. **3PL/2019/0379/CU: Dog and Partridge Public House, Watton Road, Wretham.** Application for Change of use of Public House to residential. Refusal to grant permission for change of use dated 4 June 2019.
9. **To agree** the contents of the Draft Minutes of the Annual Parish Meeting held on Thursday, 10 May 2018, to be confirmed and signed at the next Parish Meeting.
10. **To note** that the Clerk has deposited the Council's Minute Books for 1 April 2017 to 31 March 2019 with Norfolk Record Office under Accession number Acc 2019/29, for safe keeping along with previous volumes.
11. **To complete** a new Barclays Bank Mandate to amend the signing instructions following the change of members at the election.
12. **Finance.**
- 12.1. **To approve** payment to the Clerk and HM Revenue & Customs totalling £1,162.57 (salary for 1 April 2019 to 31 June 2019: £1,025.70; payment for use of home as office: £13.50; Mileage Allowance Payment for 8 February 2019 - 4 June 2019: £123.37).
- 12.2. **To approve** payment of £16.05 (Stationery: £1.80; Postcrete for dog bin: £11.87; VAT: £2.38) to the Clerk in reimbursement for items paid on behalf of the Council for 8 February 2019 to 6 June 2019.
- 12.3. **To note** that on 14 June 2019 the United Kingdom Debt Management Office Public Works Loan Board will deduct £220.44 from the Council's account by direct debit, being the repayment due on the Council's loan.
- 12.4. **To note** receipt of the following credit: £204.33 - Breckland Council – Fabric Recycling Credit.
- 12.5. **To receive** the Monthly Financial Report.
13. **To decide** on any matters for consideration at next meeting.
14. **To confirm** the date of the next meeting as Thursday, 11 July 2019 at 7.00 p.m. in Wretham Village Hall.

Future Meeting dates:

Thursday, 11 July 2019	Thursday, 10 October 2019	Thursday, 9 January 2020
Thursday, 8 August 2019	Thursday, 14 November 2019	Thursday, 13 February 2020
Thursday, 12 September 2019	Thursday, 12 December 2019	Thursday, 12 March 2020