

WRETHAM PARISH COUNCIL

3 April 2020

Members of the public are invited to attend a Meeting of Wretham Parish Council to be held via video link on Thursday, 9 April 2020 at 7.00 p.m. for the purpose of transacting the following business. If you want to attend this virtual meeting, please send an email to the Clerk at clerk.wrethamparishcouncil@gmail.com. You will then be sent instructions and password to join the meeting.



Julian Gibson

Clerk to the Council

The Jays, Watton Road, Wretham, Thetford, NORFOLK IP24 1QS (01953 499980)

Agenda

1. **To consider accepting** the reasons for any apologies for absence.
2. **Declarations of interest** in items on the agenda. Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests or Other Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate in the whole of an agenda item in which they have an Interest. In the interests of transparency, Members may also wish to declare any other interests they have in relation to an agenda item, in support of the seven Nolan Principles, namely Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.
3. **To consider** any applications made by Members for a dispensation to allow them to participate and vote on an agenda item in spite of a Disclosable Pecuniary Interest.
4. **Public participation session.** The Council's Standing Orders allow members of the public to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. This session should not exceed 20 minutes, and members of the public are requested to keep their comments brief. Please note that the Council is unable to make a decision binding in law at this meeting unless the item is already included on the published agenda. It can, though, place the matter on the agenda for discussion at a future meeting.
5. **To confirm** the minutes of the meeting held on Thursday, 12 March 2020, for retrospective signing by the Chairman of the next face-to-face meeting of the Council.
6. **To report** matters arising from the minutes not on the agenda: **for information only.**
 - 6.1. [4.1] **Litter Pick.** As a result of the coronavirus pandemic, this has been cancelled.
 - 6.2. [4.2] **Tree felling in church road.** The arboriculturalist has confirmed that the land owner is responsible for and will be clearing the debris in due course.
 - 6.3. [4.3] **Future meetings.** *The Coronavirus Act 2020* gave the Minister of State power to pass secondary legislation to enable virtual meetings, and this has been done in *The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020*. These Regulations have also temporally removed the necessity of posting notice of

meetings in a conspicuous place in the parish (although agendas must still be published on the website), and holding the Annual Meeting of the Parish Council this year.

- 6.4. [6.5] **Deer Sign.** Hockham Parish Council has now advised that it changed its mind about joining with Stow Bedon & Breckles PC and this Council in the project to install this sign along the A1075 Unfortunately they but did not think to advise the other Councils involved, nor apparently, County Cllr. Fabian Eagle about this. However, as this will means that less posts and brackets will need to be purchased, and thanks to the grants from both the Parish Partnership Scheme and Cllr. Eagle's budget, this will only result in a small increase in the initial cost to the two remaining parishes, and a bit more on the annual running costs.
7. **To receive** correspondence.
 - 7.1. Came & Company: *Wretham Parish Council Insurance Renewal*. The Clerk has confirmed that all is in order.
 - 7.2. Came & Company: *Renewal Risk Presentation for Wretham Parish Council*.
 - 7.3. FPK Littlejohn: *2019/20 - instructions delayed pending clarity over coronavirus implications*.
 - 7.4. Breckland Council: *2019 Annual Review*.
 - 7.5. Breckland Council: *SAM2 delays*.
 - 7.6. Breckland Council Planning: *Consultation [on planning applications] with Parish and Town Councils during Covid-19 period*.
 - 7.7. Norfolk Association of Local Council: *Information note*.
 - 7.8. Chris Kot Esq.: *Speeding along the A1075 through East Wretham*.
8. **To receive** Planning Applications, planning decisions and correspondence, and **to decide** on comments to be made where necessary.
 - 8.1. **3PL/2020/0305/VAR: Stonebridge Camp, Thetford Road.** Variation of Condition 1 & 7 on 3PL/2016/0939/VAR Replace drawing 'Proposed Site Plan 2364-002 Rev M' with drawing 'Proposed Site Plan 2364-002 Rev O'.
 - 8.2. **3PL/2020/0329/HOU: Wretham Manor, Church Road.** Replacement of 6 no. 1st floor windows.
 - 8.3. **3PL/2020/0330/LB: Wretham Manor, Church Road.** Replacement of 6 no. 1st floor windows. (Application for Listed Building consent.)
9. **To receive** the response of the National Lottery Awards for All, regarding the application for a grant for a defibrillator, saying it is unable to fund the project, and **to consider** reapplying.
10. **Finance.**
 - 10.1. **To note** that on or around 19 April 2020 the Information Commissioner's Office will collect £35.00 from the Council's account by direct debit, being the data protection fee due under the *Data Protection (Charges and Information) Regulations 2018*.
 - 10.2. **To approve** payment of £36.00 to the Campaign to Protect Rural England, being the subscription for the year ended 10 May 2021.
 - 10.3. **To approve** payment of a grant of £75.00 (under *The Local Government Act 1972, s.137*) to Age UK Norfolk, in support of the work the charity undertakes.
 - 10.4. **To approve** payment of £113.54 to Norfolk Association of Local Councils, in settlement of their invoice no. 3945, being the membership subscription for 2020-21.
 - 10.5. **To receive** the Monthly Financial Report.
11. **To decide** on any matters for consideration at next meeting.

12. **To confirm** the date of the next meeting as Thursday, 28 May 2020 at 7.00 p.m. via video link..

Future Meeting dates:

Thursday, 28 May 2020

Thursday, 11 June, 2020

Thursday, 9 July 2020

Thursday, 13 August 2020

Thursday, 10 September 2020

Thursday, 8 October 2020

Thursday, 12 November 2020

Thursday, 10 December 2020

Thursday, 14 January 2021

Thursday, 11 February 2021

Thursday, 11 March 2021