

WRETHAM PARISH COUNCIL

21 May 2020

Members of the public are invited to attend a Meeting of Wretham Parish Council to be held **via video link**, on Thursday, 28 May 2020 at 7.00 p.m, for the purpose of transacting the following business. It is possible to attend this virtual meeting by computer, notepad, smart phone or similar device, and even (in audio only) using a landline. Please contact the Clerk, preferably by email at clerk.wrethamparishcouncil@gmail.com (or failing that on 01953 499980). You will then be sent instructions and password to join the meeting.



Julian Gibson

Clerk to the Council

The Jays, Watton Road, Wretham, Thetford, NORFOLK IP24 1QS (01953 499980)

Agenda

1. **To consider accepting** the reasons for any apologies for absence.
2. **Declarations of interest** in items on the agenda. Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests or Other Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate in the whole of an agenda item in which they have an Interest. In the interests of transparency, Members may also wish to declare any other interests they have in relation to an agenda item, in support of the seven Nolan Principles, namely Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.
3. **To consider** any applications made by Members for a dispensation to allow them to participate and vote on an agenda item in spite of a Disclosable Pecuniary Interest.
4. **Public participation session.** The Council's Standing Orders allow members of the public to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. In view of the additional complexity of holding this meeting "virtually", the Chairman will be particularly strict in keeping this section of business as short as possible.
5. **To confirm** the minutes of the meeting held on Thursday, 9 April 2020, for retrospective signing by the Chairman of the next face-to-face meeting of the Council.
6. **To report** matters arising from the minutes not on the agenda: **for information only.**
 - 6.1. [9] **Defibrillator grant application.** Since publication of an appeal for support from residents in *Wretham Village News* only a handful of residents have responded. All are in support (one described it as "a no-brainer!") but even if one adds-in all the Council and the Hall Trustees, it is still only a very small proportion of the residents.
7. **To acknowledge receipt** of the following correspondence.
 - 7.1. Campaign to Protect Rural England: *Countryside Voices* - Spring 2020.
 - 7.2. Campaign to Protect Rural England: *Fieldwork* - Spring 2020.

- 7.3. Barclays Bank Plc: *Your Business accounts - at a glance - Your balances on 31 March 2020.*
- 7.4. Barclays Bank Plc: *Your Community Account statement - 29 February - 31 March 2020.*
- 7.5. Barclays Bank Plc: *Your Active Saver Account statement - 29 February - 31 March 2020.*
- 7.6. Information Commissioner's Office: *Certificate of registration under the Freedom of Information Act 2000 - End date 19 April 2021.*
- 7.7. The Pensions Regulator: *Have you worked out your legal duties?*
- 7.8. Came & Company: *Wretham Parish Council - Pen - Insurance Renewal.*
- 7.9. AXA: *Your policy schedule.*
- 7.10. Came & Company: *Terms of Business.*
- 7.11. Came & Company: *Certificate of Employers' Liability Insurance.*
- 7.12. Came & Company: *Statement of Demand and Needs.*
- 7.13. AXA: *Council Commercial Combined Policy Schedule.*
- 7.14. AXA *Your statement of fact.*
- 7.15. AXA: *Changes to your Council Combined Policy.*
- 7.16. The Pensions Regulator: *Automatic enrolment duties: Acknowledgement of re-declaration of compliance.*
- 7.17. The Local Government Boundary Commission for England: *Important update on Norfolk electoral review - Now expect "implementation date for Norfolk's new electoral arrangements will be 2025, not 2021."*
- 7.18. *Clerks & Councils Direct - May 2020.*
- 7.19. Barclays Bank Plc: *Your Business accounts - at a glance - Your balances on 30 April 2020.*
- 7.20. Barclays Bank Plc: *Your Community Account statement - 1-30 April 2020.*
- 7.21. Barclays Bank Plc: *Your Active Saver Account statement - 1-30 April 2020.*
- 7.22. Age UK Norfolk: *Letter of thanks for grant.*
- 7.23. Barclays Bank Plc: *The interest rate on your savings account is changing,*
8. **To receive** Planning Applications, planning decisions and correspondence, and **to decide** on comments to be made where necessary.
 - 8.1. **3OB/2020/0014/OB: Stonebridge Camp, Thetford Road.** Modify Affordable Housing Requirement on pp 3TL/2011/0030/TL. (Extension of response deadline until 30 May 2020 agreed by Breckland.)
 - 8.2. **3PL/2020/0329/HOU: Wretham Manor, Church Road.** Replacement of 6 no. 1st floor windows. Planning Permission dated 4 May 2020.
 - 8.3. **3PL/2020/0330/LB: Wretham Manor, Church Road.** Replacement of 6 no. 1st floor windows. Listed Building Consent dated 4 May 2020.
9. **To note** that on 23 April 2020 the Clerk completed the re-declaration of compliance for the Council with the Pensions Regulator under the Pensions Act 2008.
10. **To approve** and **to authorise** the chairman to sign the Receipts and Payments Account for the year 2019-2020.
11. **Finance.**
 - 11.1. **To approve** payment of £34.80 (£29.00 + £5.80 VAT) to the Clerk in reimbursement of his having paid Speednames for renewal of the wretham.net Domain Name for the year ending 17 April 2021.
 - 11.2. **To approve** payment of £54.37 to the Society of Local Council Clerks, being this Council's share of the Clerk's membership subscription for the year ending 31 May 2021.

- 11.3. **To approve** payment of £399.12 to Came & Company in settlement of their invoice dated 28 April 2020, being the renewal of the Council's insurance for the year ending 31 May 2021, the final year of a three-year long-term agreement.
- 11.4. **To approve** payment of £76.00 to Wretham Village Hall in settlement of invoice no. 80 for hire of the Hall for meetings during the year 2019/20.
- 11.5. **To note** that on 15 June 2020 the United Kingdom Debt Management Office PWLB lending facility will deduct £220.44 from the Council's account by direct debit, being the repayment due on the Council's loan.
- 11.6. **To receive** the following Credit: Breckland Council - Precept - £3,550.00 - 7 April 2020.
- 11.7. **To receive** the Monthly Financial Report.
12. **To decide** on any matters for consideration at next meeting.
13. **To confirm** the date of the next meeting as Thursday, 11 June 2020 at 7.00 p.m. [via video link](#).

Future Meeting dates:

Thursday, 11 June, 2020	Thursday, 8 October 2020	Thursday, 14 January 2021
Thursday, 9 July 2020	Thursday, 12 November 2020	Thursday, 11 February 2021
Thursday, 13 August 2020	Thursday, 10 December 2020	Thursday, 11 March 2021
Thursday, 10 September 2020		